



Ellensburg School District Education Foundation

**Ellensburg School District Education Foundation
Annual Meeting – April 7, 2010
Ellensburg School District Administration Building Conference Room
4:30 PM - 6:00 PM**

Board Members Present: Cathy Bambrick, David Bowen, Connie Dunnington, Paul Farris, Mary Gordon, Mike McCloskey, Kelley Quirk, Bob Titus, Celeste Torset

Ellensburg School District Staff Present: None

Guests Present: Jason Ng

Meeting was called to order at 4:35 p.m.

Approval of Minutes:

An amendment was requested by Dick Wedin. The nominated officers for the board should have included Richard Wachsmith for Treasurer. Upon a motion made by Dick Wedin, second by Bob Titus, the March 2010 minutes were approved as amended.

Treasurer's Report:

No report was provided for March 2010. January 2010 through March 2010 Treasurer's Reports will be presented at the May 2010 meeting.

Dick Wedin reported that \$27,409.28 was deposited in the account for the 5th Grade Camp.

Correspondence:

None reported.

Committees:

Reports:

Allocation Committee

Members: Mary Gordon, Connie Dunnington

Report: No update

Finance-Insurance Committee:

Members: Bob Titus, Richard Wachsmith, Dick Wedin

Update: Dick reported that the annual premiums are due in April for liability insurance for associate organizations. The cost for renewal is \$920.25 and/or \$200 per organization which is still much cheaper for them than purchasing liability insurance as an individual organization. Connie Dunnington made a motion to approve the premium in the amount of \$920 and

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continue offering liability insurance for the associate organizations at \$200 per organization. Mike McCloskey seconded. The motion carried. Dick Wedin will send a bill to the associates.

Sponsorship Agreements list was presented by Dick Wedin.

Fund Raising Committee:

Members: Cathy Bambrick, Jeanette Williams, Connie Dunnington

Report: See below

Nominating Committee:

Members: John MacRae, Bob Titus

Report: Roylene Crawford was unable to attend. She has a schedule conflict with our current meeting date and time so her membership will be placed on hold for the time being.

Public Relations Committee:

Members: David Bowen, Cathy Bambrick, Jeanette Williams

Report: A press release is going out about the fundraiser and 2009 fundraiser and purchase of GeoMats for Ellensburg School District schools.

EHS Scholarship Committee:

Members: Dick Wedin, Connie Dunnington, Mike McCloskey, Mary Gordon

Report: Dick presented the scholarship summary 2010 handout and new scholarships were presented for next year's unified application. Mike discussed the need for one person to be in charge of the unified scholarship application because Study Club was inadvertently left off. There was discussion about having the unified scholarship application ready by September/October of each year. Bob stated that the application was set up to allow any scholarship entities to join into the unified process. Next meeting agenda we will establish new Scholarship Committee members.

Legacy wall Committee:

Members: Kelley Quirk

Report: The new brochures are finished and printed and will be distributed. Kelley reported there were only 4 tiles sold for 2010. The website needs to be updated for the appropriate price. Mike will update the website to include the new brochure. The new brochure will also be mailed to the senior parent list.

ESDEF Website Committee:

Members: Mike McCloskey

Report: No update

Board Members: Cathy Bambrick, Kathleen Beach, David Bowen, Connie Dunnington, Paul Farris, Mary Gordon, Bob Haberman, John MacRae, Mike McCloskey, Kelley Quirk, Bob Titus, Richard Wachsmith, Jeanette Williams

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Alumni Site Committee:

Members: Mary Gordon

Report: No update

Foundation Associations - Umbrella Organization:

No update

New Business:

1. Nominating Committee – Appointment of Officers

2. **Fundraising criteria for Umbrella Groups** – Mary requested a more structured process for those who are raising funds. Kelley asked if there is any school board directives for the groups that we need to follow? Dick stated that the sponsorship agreements cover this need/requirement as it specifically addresses state and federal requirements. Mary specifically mentioned the spaghetti feed for the 5th grade camp and there were no receipts, etc provided. Bob mentioned that the only reason to have a receipt is if there will be a tax deduction. Dick reported that for ESDEF donations, a letter with our tax ID number is sent documenting the donation. It was decided that this is a legal discussion for the Finance Committee.

3. **Endowment:** Continue discussion at next month's meeting.

Old Business:

A. Fifth Grade Camp Update:

Jason Ng reported on the fundraising efforts to date. They have deposited \$27,409.28 in their account to date and the current fund raising levels are closer to \$29,000. More money is coming including a donation from Boeing. The final two fundraising events planned include the plant sale and the fun run.

Discussion incurred about the need to do a better job tracking fund raising activities related to associates and umbrella organizations in terms of their fundraising activities. Dick made a motion to enter into a sponsorship agreement with the 5th grade camp. Bob Titus seconded the motion. The motion passed.

B. Spring fundraiser, May 1st 7-9:00 p.m.:

Celeste Torset distributed the tickets and sponsor letters to board members with the

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request to sell at least 10 tickets each. The agenda item related to adding 5 new names to our mailing list (see below) was discarded as we the foundation does not mail event invitations.

Bob Titus reported that he is in charge of organizing the silent auction items. To date the following silent auction items have been determined:

- CWU basket – Kelley Quirk
- Fish On! Basket – Celeste Torset
- Rodeo Basket – Connie Dunnington
- Man Basket – Cathy Bambrick

The fundraiser budget we presented by Connie Dunnington. Upon motion by Bob Titus and second by Dick Wedin, the fundraiser budget was approved.

Connie Dunnington made a request to sign up for PayPal before the fundraiser so we have the ability to accept credit cards for the event. Upon motion by Mike McCloskey to approve use of PayPal for up to one year with an annual fee not to exceed \$100 and second by Dick Wedin, the motion passed.

The need for a banner for the tile sales was discussed. Upon motion by Cathy Bambrick to approve the purchase of an ESDEF banner and second by Dick Wedin, the motion carried.

- C. **Press Release – Geofit Mats and Graphing Calculators:** (see above – Public Relations Committee)
- D. **ESDEF Brochure – Mary Gordon:** The brochure is finished and printed (see above Legacy Wall Committee Report)
- E. **Mailing List – 5 New Names from each Board Member:** (See above Fundraising Committee Report)

Other Business:

The next meeting is scheduled for May 5, 2010, 4:30 PM at the School District Building.

Board Members: [Cathy Bambrick](#), [Kathleen Beach](#), [David Bowen](#), [Connie Dunnington](#), [Paul Farris](#), [Mary Gordon](#), [Bob Haberman](#), [John MacRae](#), [Mike McCloskey](#), [Kelley Quirk](#), [Bob Titus](#), [Richard Wachsmith](#), [Jeanette Williams](#)

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Respectfully submitted,

Cathy Bambrick

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