

Ellensburg School District Education Foundation
Meeting Minutes
8/15/02

The meeting was called to order at 4:40 p.m. at Washington School by Bob Titus.

Present were: Rebecca Bowers, Bob Titus, Mike McCloskey, Adrienne Zimny, Richard Wachsmith, David Bowen, Jerry Harris

Minutes:

Upon a motion by Richard Wachsmith and a second by Rebecca Bowers, the minutes of the last meeting as presented by Virginia Korté (thank you, Virginia!) were approved as printed.

Correspondence:

It was agreed that Mike would write a thank you note to Jen Gray for her participation in sharing the CASE information at the July meeting.

Treasurer's Report:

- Richard presented the financial report. He also shared that a \$5000 donation was received from Kitty Moe to be applied toward the seat replacement project at Morgan Auditorium.
- He also shared that Jack Horsley was repaid for the loan he made to the MPAC Committee to complete the painting project for the auditorium.
- Rotary was kind enough to donate \$500 which allowed us to file for our 501(c)3 status from the IRS.

COMMITTEE REPORTS:

Allocations:

- Jerry presented two possible applications we can use to solicit grant applicants. The committee did not decide on due dates for the applications.
- It was suggested that we go ahead and have staff members submit applications this year, then solicit donations to fund those grants to get going.
- Jerry also presented a proposal for each school to have a petty cash fund available from the foundation to assist students with immediate needs like lunch money and school supplies.

OLD BUSINESS:

12K for K-12:

It was agreed that the 12K for K-12 committee would meet in the next month or so to move forward with the run/walk.

Lessons from Jen Gray Presentation:

- It was suggested that we look at our bylaws to see if any adjustments need to be made to meet the ideas suggested by Jen Gray.
- It was agreed that our current bylaws are adequate for now, but the finance group needs to look at how to set up an endowment.
- It was suggested that business cards be made with board member names and the Foundation's purpose for distribution to interested parties.
- David, Jerry, Rebecca, and Adrienne asked for copies of the bylaws

Logo:

Will be discussed more in coming months.

Hedda Sharpan:

- Rebecca has hired a CWU student to create the brochure
- Will be held in the Morgan Auditorium October 10
- Other districts will be invited as well
- Mike, Jerry, David, and Virginia will take donations at the door
- Mike and Jerry will set up a table with Foundation brochures and information
- One-half the donations received will be given to CWU Student Scholarships and one-half will be given to the Foundation
- Mike will contact Billie Thornton about cushion rentals

NEW BUSINESS:

Brick Campaign

- Ideas for the brick campaign were shared.
- It was suggested that we start selling ASAP
- We need to find out from the architects about how many bricks we will be able to sell
- Members are asked to bring slogan, kick-off, and ad items to the next meeting.

Meeting Dates:

Upon a motion by Mike and a second by Jerry, it was passed that we not meet in July or August in the future.

Auditor's Rules:

Richard raised the concern about the auditor's rules re: foundations. Jerry has some information which she will share at the next meeting.

Getting the Word Out:

It was agreed that staff members should receive a letter and brochure about the Foundation to make them aware of our existence ASAP.

Next Meeting:

Our next meeting will be September 19 at 4:30 p.m. at Morgan Middle School.

The meeting was adjourned at 5:25 p.m.

Respectfully submitted,

Michael P. McCloskey
Secretary