



# Ellensburg School District Education Foundation

Ellensburg School District Education Foundation

December 16, 2009

Ellensburg School District Administration Building Conference Room

4:30 PM - 6:00 PM

**Board Members Present:** Dick Wedin, Mike McCloskey, Paul Ferris, Bob Titus, Connie Dunnington, Richard Wachsmith, Cathy Bambrick

**Guests Present:** Margaret Nover

Meeting was called to order at 4:34 PM.

### **Approval of Minutes:**

There wasn't a quorum present so the November 2009 minutes were held until the January 2010 meeting.

### **Grant Writing Discussion:**

This agenda item was moved to the beginning of the meeting to accommodate Margaret's schedule. Margaret reviewed her grant writing work history and mentioned that she currently is a contractual employee with CWU Foundation. She described how the funding landscape has changed dramatically over the past 18 months and how it's difficult to predict whether or not a grant will be a good fit or whether an application will be funded. She reviewed the Foundation's 990 Form on Guidestar and it showed ESDEF received \$45,000 in 2002 from Harvest Foundation. Bob will look into this as we have no record of receiving those funds. Margaret indicated that she is seeing more funding for projects not programs. Grant funders are looking for social impact from funding so identifying outcomes is important.

Margaret's suggestions included: clearly identifying and narrowing down our grant focus areas then research opportunities; have an indirect rate figured before writing a grant; establish a relationship with the funder upon determining a funding opportunity.

Paul Farris asked about capital grant opportunities. Margaret indicated funding is available for green and energy efficiency projects. Margaret left the meeting at 5:15 PM.

Bob Titus discussed how ESDEF qualifies for grants that schools may not due to our 501C3 status and mentioned the school district would qualify for larger capital grants. He suggested that we ask Margaret about foundations that fund computer labs for kids/schools. Cathy will send a request to Margaret.

### **Treasurer's Report:**

Richard Wachsmith presented the financial report which included a \$300 donation deposited from the Medical Society for the GeoFit Mats. \$476 was deposited for the 1% administrative

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fee from the senior class party fundraising efforts. The expenses incurred included printing costs for the tile brochure and the IPOD purchased for the scholarship fair. Overall, the revenue was up for the month of November.

Outstanding obligations and items for consideration for end of the year and 2010 include:

- Mini grants approved: Funding was reserved for a \$236 grant to fund the Mt. Stuart Adventure Garden. At this time, there has been no activity related to this project. Mike McCloskey recommended moving the funds back into the general fund.
- Special projects: \$5000 was allocated for the GeoFit Mats however \$5300 was expended due to the additional donation from the Medical Society.
- Tile costs are allocated at \$520 per year which varies each year; budgeting for tile costs acts as a place holder for funds.

There is \$16,000 in unrestricted funds at this time. Restricted funds include an additional \$1000 for the Lillquist Funds. Karl Lillquist is working very hard at raising the \$34,000 goal and has raised just over \$25,000.

The Schaake funds are almost expended.

## **Correspondence:**

None reported.

## **Committee Reports:**

### **Allocation Committee**

**Members:** Mary Gordon, Connie Dunnington

**Report:** No update

### **Finance-Insurance Committee:**

**Members:** Bob Titus, Richard Wachsmith, Dick Wedin

**Update:** no Update

**Fund Raising Committee:** no update

**Members:** Cathy Bambrick, Jeanette Williams, Connie Dunnington

**Report:** The Fund Raising Committee will begin meeting in January for the Spring Annual Meeting.

### **Nominating Committee:**

**Members:** None listed

**Report:** No update

### **Public Relations Committee:**

Board Members: Cathy Bambrick, Kathleen Beach, David Bowen, Connie Dunnington, Paul Farris, Mary Gordon, Bob Haberman, John MacRae, Mike McCloskey, Bonnie Price, Kelley Quirk, Bob Titus, Richard Wachsmith, Treasurer: Richard Wachsmith, Assistant Treasurer, Dick Wedin, Jeanette Williams



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**Members:** David Bowen, Cathy Bambrick

**Report:** No update

**EHS Scholarship Assistance Committee:**

**Members:** Mike McCloskey, Connie Dunnington

**Report:** No update

**Legacy wall Committee:**

**Members:** Kelly Quirk

**Report:** No update reported.

**ESDEF Website Committee:**

**Members:** Mike McCloskey

**Report:** No update

**Alumni Site Committee:**

**Members:** Mary Gordon

**Report:** No update

**Foundation Associations - Umbrella Organization:**

**New Business:**

**1. Mini Grant Request:**

- a. **Graphing Calculator Grant Proposal:** Michelle Bibich submitted a proposal for purchasing 30 graphing calculators for 7<sup>th</sup> and 8<sup>th</sup> grade math classes in the amount of \$3000. Discussion incurred about whether or not the ESDEF members approved this mini grant application at the November meeting. It was decided that a vote would be requested by email.
- b. **Computer Lab:** Michelle Bibich requested that we consider choosing the MMS Computer Lab as the project for the annual meeting/fund raiser this year. This request will be discussed at the January meeting.

**2. School Needs – Principals:** None in attendance.

**3. Spring Fundraiser:** No update. First meeting will be in January.

**Old Business:**

**A. Ellensburg School District grant application and writing process: Geofit Equipment:** Connie Dunnington reported that Brian Hagbo did a great job assessing each schools needs and

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equitably distributing the Geofit equipment. He spent all but \$9.00 of the funding. The group discussed a press release. Connie will ask Brian to take photos when the equipment arrives and the kids are using the equipment. A press release will be distributed at that time.

- B. Recognition of top 10% of students in the state in conjunction with recognition of top 10% in the senior class:** No update
- C. March Mini Scholarship Fair:** Discussed Mary taking the lead on this project. Table this topic for January.
- D. School Levy** – The group discussed the upcoming school levy and the need to garner community support.
- E. Brochure** – Tabled until next meeting.
- F. Contract Update – Foundation Associates:** None provided
- G. Grant Writing – Guest Speaker: Margaret Nover** - See above
- H. Other Business:.**

The next meeting is scheduled for January 20<sup>th</sup>, 2009, 4:30 PM at the Ellensburg School District Administration Building.

Respectfully submitted,

Cathy Bambrick

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## Unrestricted Funds

	Nov 2009 <u>Actual</u>	11 months 2009 <u>Actual</u>	Annual 2009 <u>Budget</u>	<u>Variance</u>
<b>Cash Receipts</b>				
Tile sales	\$0	\$1,365	\$1,800	-\$435
Donations	300	300	200	100
Annual meeting	0	8,562	3,300	5,262
Insurance	0	1,000	1,000	0
Interest	48	639	750	-111
Admin fee on restricted funds (1%)	476	476	250	226
Miscellaneous	0	0	100	-100
Total Cash Receipts	824	12,342	7,400	4,942
<b>Cash Disbursements</b>				
Tile costs	0	956	1,250	294
Mini-grants	0	50	2,500	2,450
Special projects	0	670	1,000	330
Annual meeting	0	2,629	490	-2,139
Insurance	0	920	1,000	80
State / Federal filing fees	0	0	10	10
Supplies	0	41	200	159
Postage and post office box	0	112	250	138
Printing	66	877	300	-577
Website	0	35	150	115
Scholarship fair	86	86	150	64
Miscellaneous	0	0	100	100
Total Cash Disbursements	152	6,376	7,400	1,024
Excess of Receipts over (Disbursements)	\$672	5,966	\$0	\$5,966
Beginning Bank Balance - 1/1/09		16,058		
Ending Bank Balance - 11/30/09		22,024		
<b>Less Outstanding Obligations</b>				
Mini-grants approved		236		
Special projects approved		5,000		
Tile cost (estimated @ \$40 each plus \$400)		520		
Total Outstanding Obligations		5,756		
Net Unrestricted Funds Available - 11/30/09		\$16,268		

## Ellensburg School District Education Foundation Restricted Funds

	Nov 2009 <u>Actual</u>	11 months 2009 <u>Actual</u>
<b>Cash Receipts</b>		
Grants	\$0	\$0
Schaake strings music program	0	0
Cissell Music Scholarship	0	0
Lillquist scholarship	130	10,117
Wahle scholarship	0	50
EHS Senior Party 2009	0	0
Miscellaneous	0	0
Total Cash Receipts	<u>130</u>	<u>10,167</u>
<b>Cash Disbursements</b>		
Grants	0	0
Schaake strings music program	0	14,785
Cissell Music Scholarship	0	1,000
Lillquist scholarship	0	465
Mt Stuart Outdoor Nature Study Area	0	540
EHS Senior Party	0	0
Admin fee (1%) transferred to unrestricted	0	0
Miscellaneous	0	0
Total Cash Disbursements	<u>0</u>	<u>16,790</u>
Excess of Receipts over (Disbursements)	<u><u>\$130</u></u>	-6,623
Beginning Bank Balance - 1/1/09		<u>56,146</u>
Ending Bank Balance - 11/30/09		<u><u>\$49,523</u></u>

### Detail of Restricted Funds

Morgan Performing Arts Center	\$6,927
Morgan Middle School Special Education Technology	50
Mt Stuart Outdoor Nature Study Area	1,672
Excellence in education thru music	7,289
Schaake strings music program	79
Cissell Music Scholarship	5,222
Lillquist Scholarship	23,267
Wahle Scholarship	5,017
EHS Senior Party	0
Total Restricted Funds	<u><u>\$49,523</u></u>

**Ellensburg School District Education Foundation  
Mini-Grant Application Cover Sheet**

Date: 12-15-09

Applicant Name: Donna Grassel / Donovan Smith

Position: Math teachers Building: Morgan

Work Phone: 925-8200 Home Phone: 925-2813

E-mail address: dgrassel@eburg.wednet.edu

Project Title: Graphing Calculator Grant  
smith.d@eburg.wednet.edu

Number of students reached by the project: Directly: 270 Indirectly: all Morgan students  
Over the years, will be reached.

Age/grade level to which project is directed: 7<sup>th</sup> and 8<sup>th</sup> grade students

Project Start Date: On-going Project End Date: On-going

Amount of funds requested: \$ 3,000

Total amount needed for project: \$ 3,000

Have you explored other sources of funding (building funds, parent groups, etc)?

At this time there are not other funding sources to cover this level of funding.

Have you secured financial support from any other sources for this project?

The building's funds will pay for costs such as shipping, tax and continued support for batteries and replacement costs.

Applicant Signature: Donna Grassel

jt Concur with building and/or district goals.

Principal or Superintendent Signature: [Signature]

Attach the application to this cover sheet and mail to: Ellensburg School District Education Foundation,  
PO Box 464, Ellensburg, WA 98926

**Ellensburg School District Education Foundation  
Mini-Grant Application  
Morgan Middle School- “Graphing Calculators”**

**Project Description**

The math department at Morgan Middle School is seeking to better prepare our students to be “Algebra-ready” when they leave us to attend Ellensburg High School. As more and more students are enrolled in pre-algebra and algebra classes at the middle school level, we have found that one piece of technology that can help them to succeed academically is the familiarity with and use of graphing calculators. Graphing calculators provide students with the opportunity to electronically create a variety of graphs and, by changing variables, develop a more comprehensive understanding of the algorithms. Currently, we have one class set of graphing calculators that is used in our algebra classes. The students in the pre-algebra and our advanced seventh grade math courses would greatly benefit from learning to efficiently use this tool. The purchase of thirty (30) graphing calculators would allow the two staff members currently teaching these two courses to help students become proficient users of the technology as they move into advanced math courses.

**Project Objectives**

Our objectives and expected outcomes of this project include:

- Obtain a classroom set (30) of graphing calculators for use in advanced math courses offered at Morgan Middle School.
- Provide students with the resources to be successful in units of study found in our new textbooks that encourage the use of graphing calculators.
- Provide students with the technological resources to better understand advanced math algorithms.
- Classroom teachers will have the tools necessary to promote advanced mathematical understanding.
- Students will be proficient users of the technology that supports their understanding of graphs, slope, and measurable calculations.

**Project Evaluation**

The project will best be evaluated using the following set of criteria:

- During the first year, advanced seventh grade math and pre-algebra students will have had a minimum of one unit of study implementing the use of graphing calculators.
- For the second year and beyond, algebra students will enter the class having already become familiar with and developed a basic understanding of the use of graphing calculators. The algebra teacher will not have to spend time instructing students on the use of the graphing calculator.
- Students will demonstrate a better understanding of the concepts taught using the graphing calculators.
- Students will know when a graphing calculator is the best tool for helping to solve or represent a mathematical calculation.



**Project Innovation**

Students in the middle level grades are asked to engage in increasingly difficult mathematics. In addition, high school students will now be required to take end of course exams to demonstrate their knowledge of the content. By introducing middle school students to graphing calculators at an earlier age, we will be able to better prepare them for success in high school math courses, while increasing achievement at the middle level. Because we are able to offer high school algebra to eighth grade students, and because we are committed to preparing every student to be “algebra-ready” when they enter Ellensburg High School, we will need to have access to the tools which support greater understanding in math.

**Budget**

The overall budget for this project is approximately \$3,500. We are requesting \$3000 from the Ellensburg Education Foundation and will be able to obtain the other funding through the building budget.

- 30 graphing calculators @ \$100 each
- Shipping/Handling
- Tax
- Future purchases will include batteries for continued use

**Project Impacts**

Short-term effects at Morgan Middle School will be for more students, approximately 270, to become familiar with graphing calculators and begin to understand how to best use them as a tool for understanding math. This will have a direct impact on students taking algebra, either at the high school or middle school level.

Ultimately the long-term effects at Morgan Middle School will be that every student will be provided the opportunity to learn how to use graphing calculators as a tool for understanding the impacts of changes in variables for mathematic algorithms. It is our belief that the broader exposure to graphing calculators will allow students to develop their understanding of math concepts and increase their achievement in advanced math courses.

**Ellensburg School District Education Foundation  
Grant Proposal  
Morgan Middle School- "Computer Lab"**

**Project Description**

The staff at Morgan Middle School believes that having access to technology and current resources will provide our students with the best opportunity to succeed academically and as 21<sup>st</sup> Century citizens. As students become more familiar with the use of technology in their personal lives, it makes good educational sense to provide them with adequate tools to continue the use of the technology in their academic pursuits. Washington State has very high academic standards in all areas. Students are expected to be proficient writers, thinkers, and communicators. Providing students with the resources necessary to achieve this level of proficiency is a responsibility we take very seriously.

We currently have one computer lab of 32 computers available to serve 675 students in grades six, seven, and eight. This lab is comprised of computers which were refurbished when Kittitas County replaced computers in their offices approximately eight years ago. Staff members have to limit their use of the computer lab to ensure that all staff can have access to it and must plan around other content area projects in order to have access to the facility.

Funding this project would allow additional technology access for students at Morgan Middle School. Language Arts teachers use the lab for research and for extended writing assignments; science teachers use the lab for research and for running simulations for science activities; and social studies teachers use the facility for research and to generate culminating projects for areas of study. These are just a few examples of how we can best make use of technology for our students. Staff members work to integrate technology that enhances and supports student learning across all content areas and grade levels.

**Project Objectives**

Our objectives and expected outcomes of this project include:

- Obtain a computer lab, consisting of 30 new computers for use in all content areas and across all grade levels,
- Ensure that the new computers have the appropriate computer software installed for use in the public school system,
- Provide students with adequate technology and resources to better access current resources and demonstrate their content knowledge, and
- Classroom teachers will have additional tools available for use with their students in helping them become proficient in the Washington State standards.

**Project Evaluation**

The project will best be evaluated using the following set of criteria:

- Students will immediately have more access to the available technology.
- The number of classroom teachers making use of the lab will more than double because they will be better able to design projects that required sustained access to the lab.
- Students will demonstrate increased proficiency in the appropriate use of computer technology, including: word processing, research skills, and multi-media projects.

### **Project Innovation**

Students in middle school are expected to become proficient users of technology and to use that technology to demonstrate their understanding of the content they are taught in the classroom. In addition, the skills necessary for success as a global citizen in the 21<sup>st</sup> Century require students to skillfully communicate through electronic means. Through the acquisition of an additional computer lab at Morgan Middle School, the staff will be able to offer greater access and more intentional integration of content and technology for each of our students. Because we will be able to offer greater access to computer technology, we are confident our students will be better prepared to succeed in high school and beyond.

### **Budget**

The overall budget for this project is approximately \$35,000. We recognize that a project of this nature is something that must be maintained in future years and accept responsibility for the sustained efforts and funding necessary to maintain the lab. In addition, we recognize that there can be hidden costs associated with purchasing technology. Once this project is accepted and approved by the Ellensburg Education Foundation, we will seek support from our parent group and other funding sources to supplement the project.

- 30 computers at approximately \$1000 each = \$30,000
- Document camera, projector, and mimeo board (or similar technology) = \$3000
- Hardware for the computers, laser printer, etc. = \$2000
- Additional expenses (from other funding sources such as the building budget, parent group, or other organizations) will likely include:
  - Desks
  - Chairs
  - Additional software programs
  - Future maintenance

### **Project Impacts**

Immediate, short-term effects at Morgan Middle School will be an increase in available technology for each student. Students will be able to have access to the tools necessary to showcase their understanding of the concepts being taught across various disciplines.

Long-term effects at Morgan Middle School will be that every student will be given the opportunity to become proficient users of current technology in order to access current research, become skilled communicators, and create multi-media presentations to demonstrate their understanding of the curriculum and reach a broader audience with their end products. Classroom teachers will have the opportunity to create intentional, integrated projects that can only be achieved through sustained access to a computer lab. Our students will be more prepared to succeed at Ellensburg High School and as global citizens in the 21<sup>st</sup> Century.



# Ellensburg School District Education Foundation

Ellensburg School District Education Foundation

December 17 - 19, 2009

Email Vote – Morgan Middle School Mini Grant Application  
For Graphing Calculators

## Email Sent:

Upon a motion made by Connie Dunnington, seconded by David Bowen, the mini grant request from Morgan Middle School for the graphing calculators was approved (see attached email documentation).

**Board Members Who Voted by Email:** David Bowen, Kathleen Beach, Mary Gordon, Mike McCloskey, Bob Titus, Connie Dunnington, Cathy Bambrick, Richard Wachsmith

Respectfully submitted,

Cathy Bambrick

Board Members: Cathy Bambrick, Kathleen Beach, David Bowen, Connie Dunnington, Paul Farris, Mary Gordon, Bob Haberman, John MacRae, Mike McCloskey, Bonnie Price, Kelley Quirk, Bob Titus, Richard Wachsmith, Treasurer: Richard Wachsmith, Assistant Treasurer: Dick Wedin, Jeanette Williams

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