



Ellensburg School District Education Foundation

Ellensburg School District Education Foundation

February 17, 2010

Ellensburg School District Administration Building Conference Room

4:30 PM – 5:30 PM

Board Members Present: Mike McCloskey, Jeanette Williams, Bob Titus, Connie Dunnington, John Macrae, Mary Gordon, Kathleen Beach, Cathy Bambrick, Paul Farris

Guests Present: NA

Meeting was called to order at 4:34 PM.

Approval of Minutes:

Bob Titus requested that Sandy Elliot's name be moved up to the Board Member's section of the minutes. Upon motion by Bob Titus and second by Connie Dunnington, the January 2010 minutes were approved with the modifications requested.

Jeanette asked if the agenda was approved as presented. Kathleen requested to add the ESDEF Sponsorship Agreement for Morgan Performing Arts Center to the New Business section of the agenda. This item was added and the agenda was approved.

Treasurer's Report:

None provided; the January 2010 Treasurer's Report will be presented at the next meeting.

Correspondence:

Jeanette Williams presented a thank you card from Michelle Bibich, Morgan Middle School Principal, for the graphing calculators.

Committees:

Reports:

Allocation Committee

Members: Mary Gordon, Connie Dunnington

Report: No update

Finance-Insurance Committee:

Members: Bob Titus, Richard Wachsmith, Dick Wedin

Update: No Update

Fund Raising Committee:

Board Members: Cathy Bambrick, Kathleen Beach, David Bowen, Connie Dunnington, Paul Farris, Mary Gordon, Bob Haberman, John MacRae, Mike McCloskey, Bonnie Price, Kelley Quirk, Bob Titus, Richard Wachsmith, Treasurer: Richard Wachsmith, Assistant Treasurer, Dick Wedin, Jeanette Williams

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Ellensburg School District Education Foundation

Members: Cathy Bambrick, Jeanette Williams, Connie Dunnington

Report: Connie Dunnington presented the committee work on the fund raiser to date. The committee recommended changing the date due to conflicts with other school functions including Prom and Brigadoon. The committee proposed holding the event at the Clymer Museum on May 1st, catered by Dakota Café. The general consensus of the group was favorable for the change in date.

Connie presented the format which will include a social structure (no tables), serving wine and horsd'oeuvres. The event will be held from 7:00 – 9:00 PM. Entertainment will include use of the piano available at the facility. A display table will be set up to showcase the ESDEF tiles. The committee is considering a silent auction. Discussion incurred about the Clymer Museum and the maximum capacity. The Fine Arts Center at the Event Center was mentioned as another option.

The committee requested that board members provide 5 new names and addresses for the mailing list; it was also mentioned to use the tile purchase list and alumni list to enhance the fundraiser mailing list. Mary Gordon has the email address of the lead parent from the parent groups at each elementary school. She will email the invitation card out to them to be forwarded to the parents involved in each group.

Mary Gordon agreed to design the 'save the date' postcard and invitation. The fundraiser budget will be presented at the next meeting.

The committee still needs sponsorship committee members. An email will be sent out requesting support.

Nominating Committee:

Members: John MacRae, Bob Titus

Report: The Committee will nominate new executive committee members by March to be voted on and appointed in April.

Public Relations Committee:

Members: David Bowen, Cathy Bambrick, Jeanette Williams

Report: A press release will be sent simultaneously with the 'save the date' postcard for the fundraiser to highlight the graphing calculators, GeoFit Mats and other items funded by the foundation. Cathy will go through the past minutes to determine all items funded in the past including the total monetary figure to be included on the post card and the website.

EHS Scholarship Assistance Committee:

Board Members: Cathy Bambrick, Kathleen Beach, David Bowen, Connie Dunnington, Paul Farris, Mary Gordon, Bob Haberman, John MacRae, Mike McCloskey, Bonnie Price, Kelley Quirk, Bob Titus, Richard Wachsmith, Treasurer: Richard Wachsmith, Assistant Treasurer, Dick Wedin, Jeanette Williams

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Ellensburg School District Education Foundation

Members: Mike McCloskey, Connie Dunnington

Report: No update

Legacy wall Committee:

Members: Kelly Quirk

Report: No update reported.

ESDEF Website Committee:

Members: Mike McCloskey

Report: Mike reiterated the need for board members to search their files for past minutes. He stated that we are missing certain minutes and members were requested at the last meeting to check their old copies of minutes to see if we can find them. As it is unclear if we actually met during those particular months we will do a better job in the future tracking canceled meetings.

Alumni Site Committee:

Members: Mary Gordon

Report: Mary Gordon reported that she has not started working on the site yet. She needed clarification about the purpose for the site. Board members stated education about Ellensburg School District activities and achievements and fund raising are the purposes for the site.

Mary reiterated that the site is \$100 per year and the price is better when purchasing several years at one time such as 5 year increments. The group was agreeable to purchasing a 5 year package. A lengthy discussion incurred related to signing up for PayPal, credit cards vs. taking checks. Group decided to go forward with PayPal for the alumni site.

Mary's final question was related to how to get the webpage out to alumni. The group recommended that she start with students that are on lists which are currently in an electronic format which is approximately the class of 1986-present. Those lists will be easy to load onto the site. We will discuss strategies for accessing classes before that time later.

Foundation Associations - Umbrella Organization:

New Business:

1. **ESDEF Board Member Status:** Mike McCloskey requested to resign from the board based on an issue of confidentiality related to a discussion at the last board meeting. Comments he made during the meeting were misconstrued. Paul Farris stated that he had already had a discussion with the School Board and they agreed to reverse their decision related to the appointed member. This leaves ESDEF without a School Board Member. The bylaws state

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that the foundation needs a school board member. Paul stated that Celeste may be able to provide a link to the school board. Discussion incurred about the purpose of school board membership which is to facilitate good communication. The members were not willing to give that up. The group suggested that we appoint a school board member who can attend less frequently and have Celeste report the ESDEF activities at each school board meeting. The ESDEF members did not accept Mike McCloskey's resignation and he graciously agreed to remain on the board.

2. **Morgan Performing Arts Center:** The MPAC ESDEF Sponsorship Agreement was presented. They have close to \$7000 in their account and are proposing to use the funds to replace lighting. They have a proposal to replace existing lights on the balcony and first row of lights above the stage. The total cost will be approximately \$5000. Paul agreed to meet with Kathleen to discuss the appropriate process to follow for the school district.

Old Business:

1. **Joining Chamber of Commerce:**

Jeanette Williams stated that she will take care of the Chamber Membership in March.

2. **Hire Grant Writer** – Cathy Bambrick reported that she communicated with the grant writer and she is agreeable to writing the grant. Once we have a grant that seems appropriate, she review it with Paul Farris to ensure that it fits with school district requirements. Cathy stated that there are still the unanswered questions related to the Foundation's indirect cost rates. She will review this requirement with the grant writer and get back with a specific suggestion.

3. **Spring Fundraiser DAtE?**

May 1st from 7:00 – 9:00 PM was approved by the group .

- A. **Press Releases – GeoFit and Calculators.** (see notes above in the Public Relations Committee report)

- B. **March Mini Scholarship Fair - Mary** Gordon reported that there will not be a March mini fair.

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Ellensburg School District Education Foundation

C. **Brochure** – Mary Gordon is working on an updated ESDEF brochure. She will report back at the next meeting.

D. Other Business:

Meeting adjourned at 5:40 PM.

The next meeting is scheduled for March 17, 2010, 4:30 PM at the School District Building.

Respectfully submitted,

Cathy Bambrick

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