



Ellensburg School District Education Foundation

Ellensburg School District Education Foundation

January 20, 2010

Ellensburg School District Administration Building Conference Room

4:30 PM - 6:00 PM

Board Members Present: Dick Wedin, David Bowen, Mike McCloskey, Jeanette Williams, Dick Waschsmith, Bob Titus, Connie Dunnington, Sandy Elliot, Cathy Bambrick

Guests Present: Jason Ng, Paul Farris

Meeting was called to order at 4:34 PM.

Approval of Minutes:

Jeanette moved to pass both the November and December 2009 minutes, Bob seconded, Richard requested that his name be added to the December minutes as he was in attendance. The minutes were approved with the modifications mentioned.

Treasurer's Report:

Richard Wachsmith presented the financial report. The December Report shows 12 months of activities as it is the end of the year summary. The GeoFit Mat expenses were incurred. A line item was added for outstanding obligations which represents the \$3000 for the graphing calculators. Restricted funds include the investments of the Cissell and Wahle scholarship funds. Rather than showing the ups and downs of these accounts, Richard has been leaving them static so the increase of earnings for the whole year is reflected. The \$1000 in the Lillquist Fund represents additional funds raised.

Upon motion by Mike McCloskey and second by Jeanette Williams, the December financial report was approved.

Correspondence:

Cathy Bambrick presented a thank you letter from Dana Hamilton for help with the Ellensburg Scholarship Fair.

Jason Ng reported on the 5th Grade Camp and conversations related to discussions with the parent groups from the Ellensburg School District Elementary Schools; Total cost for fifth grade camp is \$23,000 which represents \$7700 per school or \$105 per child. Jason was requesting support from ESDEF for use of our bank account and insurance for money raised. He requested funds from ESDEF for the 5th Grade Camp. He will also be asking other community groups including but not limited to Rotary, Chamber Cowboys, and Kiwanis. Camp will be held at the

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Lazy F Ranch so the food will be prepared and provided on site. The goal is to raise money for this year's camp and begin applying for grants for following years.

Richard Wachsmith stated that the 5th Grade Camp funds can be deposited into ESDEF's bank account and either Dick Wedin or Richard can deposit it for them. The account would be set up as an umbrella organization. Checks will need to be made out to ESDEF and can be sent to our P.O. Box.

Mike McCloskey mentioned that in his experience, when field trips are held close to town, parents take advantage of the close proximity and pull their kids for other activities such as doctor's appointments, soccer practice, etc. He suggested they send a request to parents for a commitment to their child's attendance.

Committees:

Reports:

Allocation Committee

Members: Mary Gordon, Connie Dunnington

Report: No update

Finance-Insurance Committee:

Members: Bob Titus, Richard Wachsmith, Dick Wedin

Update: Contracts with Umbrella groups are done.

Fund Raising Committee: The committee met January 13th and determined that April 24th is an open and available date for the fundraiser. Proposed separating the annual meeting separate from the fund raiser. 7:00 – 9:00 PM, horsd'oeuvres and wine/beer. Proposed to move it to a different location – have reserved the Umptanum Room at the Event Center just in case. Working on Proposed to title the event 'Technology Odyssey'. Proposed to ask Barb Goll-Dewitt to design the save the date postcard and invitation. Advertise other items funded on the postcard. Requested support developing the mailing list. Need support for committee work. Sponsorship Committee. Raise price to \$15 per ticket. Still need sponsorships.

Members: Cathy Bambrick, Jeanette Williams, Connie Dunnington

Report: no update

Nominating Committee:

Members: None listed

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Report: No update

Public Relations Committee:

Members: David Bowen, Cathy Bambrick

Report: No update

EHS Scholarship Assistance Committee:

Members: Mike McCloskey, Connie Dunnington

Report: No update

Legacy wall Committee:

Members: Kelly Quirk

Report: No update reported.

ESDEF Website Committee:

Members: Mike McCloskey

Report: Mike updated the website to include all past minutes. We are missing certain minutes and members were requested to check their old copies of minutes to see if we can find them. Some we didn't have meetings for so not sure about.

Alumni Site Committee:

Members: Mary Gordon

Report: No update

Foundation Associations - Umbrella Organization:

New Business:

1. Consider Joining Chamber of Commerce and Rotary:

Discussion incurred about joining the Chamber of Commerce and Rotary to get information out about ESDEF. Discussion incurred about Rotary and the inability to join as a group.

Connie Dunnington moved to assign Jeanete the task to join the Chamber, Bob seconded.

Motion carried. Bob mentioned Chamber Business After Hours – Connie thought we could use that opportunity for our Annual Meeting.

2. PR Committee – Recommend Adding Jeanette Williams

Group agreed.

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3. **Hire Grant Writer** – Write computer lab grant. Cathy will call Margaret Nover ask what it will entail, requirements, etc. Check in with Paul Farris. Motion to approve not to exceed \$300 by Mike, second by Bob. All in favor. Motion passed.

4. **Separate the Annual Meeting from the Fundraiser**

Agreed.

Old Business:

A. Spring Fundraiser – Computer Lab this years project?

Agreed to use the computer lab for fundraiser. Paul will bring it to the ESD Board for approval at next meeting.

B. Mini grant Request – Graphing Calculators

Made a note: email vote and approval for the distribution of the graphing calculator mini grant for MMS.

C. School Needs – Principal reports

D. Press Releases – GeoFit and Calculators

E. March Mini Scholarship Fair - Mary

F. Brochure – Mary Gordon Updating.

G. Contract Update – Foundation Associates:

All contracts are in.

H. Other Business:.

The next meeting is scheduled for February , 2009, 4:30 PM at the School District Building.

Respectfully submitted,

Cathy Bambrick

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Unrestricted Funds

	Dec 2009 Actual	12 months 2009 Actual	Annual 2009 Budget	Variance
Cash Receipts				
Tile sales	\$0	\$1,365	\$1,800	-\$435
Donations	0	300	200	100
Annual meeting	0	8,562	3,300	5,262
Insurance	0	1,000	1,000	0
Interest	47	686	750	-64
Admin fee on restricted funds (1%)	0	476	250	226
Miscellaneous	0	0	100	-100
Total Cash Receipts	47	12,389	7,400	4,989
Cash Disbursements				
Tile costs	0	956	1,250	294
Mini-grants	0	50	2,500	2,450
Special projects	5,291	5,961	1,000	-4,961
Annual meeting	0	2,629	490	-2,139
Insurance	0	920	1,000	80
State / Federal filing fees	0	0	10	10
Supplies	0	41	200	159
Postage and post office box	0	112	250	138
Printing	0	877	300	-577
Website	0	35	150	115
Scholarship fair	0	86	150	64
Miscellaneous	0	0	100	100
Total Cash Disbursements	5,291	11,667	7,400	-4,267
 Excess of Receipts over (Disbursements)	 -\$5,244	 722	 \$0	 \$722
 Balance - 1/1/2009		16,058		
Balance - 12/31/2009		16,780		
 Less Outstanding Obligations				
Mini-grants approved		3,000		
Special projects approved		0		
Tile cost (estimated)		520		
Total Outstanding Obligations		3,520		
 Net Unrestricted Funds Available - 12/31/2009		 \$13,260		

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Restricted Funds

	Dec 2009 <u>Actual</u>	12 months 2009 <u>Actual</u>
Cash Receipts		
Grants	\$0	\$0
Schaake strings music program	0	0
Cissell Music Scholarship	191	191
Lillquist scholarship	1,000	11,117
Wahle scholarship	780	830
Miscellaneous	0	0
Total Cash Receipts	<u>1,971</u>	<u>12,138</u>
Cash Disbursements		
Grants	0	0
Schaake strings music program	0	14,785
Cissell Music Scholarship	0	1,000
Lillquist scholarship	0	465
Mt Stuart Outdoor Nature Study Area	0	540
Admin fee (1%) transferred to unrestricted	0	0
Miscellaneous	0	0
Total Cash Disbursements	<u>0</u>	<u>16,790</u>
 Excess of Receipts over (Disbursements)	 <u>\$1,971</u>	 -4,652
 Balance - 1/1/2009		 <u>56,146</u>
Balance - 12/31/2009		<u>\$51,494</u>

Detail of Restricted Funds

Morgan Performing Arts Center	\$6,927
Morgan Middle School Special Education Technology	50
Mt Stuart Outdoor Nature Study Area	1,672
Excellence in education thru music	7,289
Schaake strings music program	79
Cissell Music Scholarship	5,413
Lillquist Scholarship	24,267
Wahle Scholarship	5,797
Other	0
Total Restricted Funds	<u>\$51,494</u>