

Ellensburg School District Education Foundation  
Meeting Minutes  
10/17/02

The meeting was called to order at 4:35 p.m. in the Morgan Library by Dick Wedin.

**Present were:** Dick Wedin, Doug Murphy, Mike Luvera, Marlene Pfeifer, Virginia Korté, Bob Titus, Mike McCloskey, Richard Wachsmith, Paul Jewel, Gretta Merwin

**Correspondence:**

None

**Treasurer's Report:**

- Richard reported that an additional savings account was opened to hold grant monies for Betty McKinney's scholarship fund.
- He also distributed detailed reports of the various funds
- Mike reported that Rodeo City Kiwanis has budgeted \$100 per year to the Foundation
- It was reported that other civic groups may donate as well.

**Allocations:**

- Virginia again shared a draft of the allocations form
- Jerry spoke to Jim Baker about the process. Results are pending
- Virginia and Jerry welcome any input into the form
- They would like to finalize the plan by the next meeting.

**OLD BUSINESS**

**Hedda Sharpan:**

Canceled due to family illness. No word on if it will be rescheduled.

**Brochure:**

3000 brochures are being printed and will be distributed when available.

**Staff/Solicitation Letter:**

- Bob shared stationery for the Foundation which he had created.
- Bob also shared a solicitation letter he had created to send to CPAs, etc.
- Mike agreed to write a letter to staff

- It was suggested that we mail to all on the Chamber membership list
- Virginia agreed to get a list of all attorneys, CPAs, banks, financial planners, etc.
- Gretta will ask Celeste to compose a letter to go with the mailing
- It was suggested that these be mailed by November 4
- It was also suggested that another letter/brochure be sent to all Chamber members around Thanksgiving
- Gretta agreed to set up a publicity blitz with Pat Muir to advertise the Foundation's existence.
- Another publicity opportunity will be made to advertise the bricks and pavers project

#### **Alumni List:**

- Gail Thayer gave Dick a list of alumni since 1971.
- It was agreed that we would work with future Senior classes to get their assistance in developing an alumni list and to solicit their monetary assistance to do so.
- Mike suggested that we ask Pat Muir to include a plea for past classes with updated lists to share those with the Foundation
- Dick will meet with the Senior Class advisor

#### **IRS Concerns:**

- Dick and Richard shared concerns expressed by the IRS about our 501(c)3 application.
- They have set a meeting with the IRS to discuss and resolve.

### **NEW BUSINESS**

#### **Bricks and Pavers:**

- Dick reported that the architect is not quite ready for us, but indicated that they are willing to work with Kenedar
- The contract has been signed by Kenedar
- Bob, Dick, and Mike met. They discussed:
  - Bricks will be sold for \$75 until the building is built
  - Price will be \$100 thereafter
  - Marketing the project was discussed
  - It was agreed that we would have a brochure by the next meeting
  - There was some discussion about selling premium tiles to the Senior Class

**Foundation Associates:**

Connie agreed to contact parent groups to get updated officer lists.

**New Member:**

Judy Backlund expressed an interest in joining the group.

Upon a motion by Richard and a second by Bob, it was passed that Judy would be invited to join the group.

**Next Meeting:**

Our next meeting will be November 21 at 4:30 p.m. at Morgan Middle School.

The meeting was adjourned at 5:35 p.m.

Respectfully submitted,

Michael P. McCloskey  
Secretary