



# Ellensburg School District Education Foundation

## Ellensburg School District Education Foundation Meeting Minutes

December 1, 2010

Bar 14 Restaurant ● 7 am

**Board Members Present:** Cathy Bambrick, Missy Davis, Paul Farris, Mary Gordon, John MacRae, Kelley Quirk, Jeff Slothower, Bob Titus, Celeste Torset, Richard Wachsmith, Dick Wedin

**Board Members Absent:** Kathleen Beach, David Bowen, Connie Dunnington, Mike McCloskey

**Guests Present:** None

The meeting was called to order at 7:04 am by President Cathy Bambrick at the Bar 14 Restaurant.

### **Approval of Minutes**

November 2010 minutes were presented. Upon a motion by Bob and seconded by Richard, the minutes were approved.

### **Treasurer's Report**

Richard presented the treasurer's report for the period ending November 2010 (attached). No significant activity. Upon a motion by John and seconded by Bob, the November treasurer's report was approved.

The question was raised if our umbrella organizations can support the upcoming middle school bond with a financial donation. Richard reminded us that because the Foundation is a non-profit 501C-3 entity, no group associated with the Foundation is allowed to support a political cause as it will put our IRS designation in jeopardy. Individuals can donate, but as a group, they can't.

### **Foundation Associate Group Report**

No report.

### **Superintendent's Report**

Paul reported that the middle school bond will be rescheduled for a May vote because a site has not been selected yet. Groups are actively visiting other schools with outstanding Performing Arts venues to get ideas for space that can work for us. There has been much interest from architect firms wanting to be involved with our new building, and these firms will be screened before the winter break. Addressing the Performing Arts issue will be key while interviewing the final three firms chosen. Preliminary research shows that roughly 30% of our district parents are not registered to vote, so this will be an important issue to address prior to the election in May.

### **Correspondence**

None.

Board Members: Cathy Bambrick, Kathleen Beach, David Bowen, Connie Dunnington, Paul Farris, Mary Gordon, John MacRae, Mike McCloskey, Kelley Quirk, Bob Titus, Richard Wachsmith, Dick Wedin

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Donations are tax exempt to the extent allowed by law.



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## Committee Reports

### Associates

**Members: Lead: Dick Wedin,** Connie Dunnington, Kelley Quirk

**Report:** As we are holding 5<sup>th</sup> grade camp funds, 5<sup>th</sup> grade camp should fill out an agreement with us. Paul offered to talk to Jason Eng regarding this. Paul clarified that 5<sup>th</sup> grade camp will be privately funded again in 2011.

### Communications

**Members: Lead: Celeste Torset,** Mary Gordon, Mike McCloskey

**Report:** No report.

### Finance-Insurance

**Members: Lead: Dick Wedin,** John MacRae, Bob Titus, Richard Wachsmith

**Report:** Dick discussed the Combined Fund Drive done statewide. The local 4-H Trust is in the Combined Fund Drive book and receives financial help as part of a state employee payroll deduction. Dick will apply online to add the Ellensburg School District Education Foundation to the Combined Fund Drive book.

### Fundraising

**Members: Lead: Mary Gordon,** Cathy Bambrick, Connie Dunnington, Kelley Quirk, Celeste Torset

**Report:** The fundraiser is moving along well. Connie met with the caterers and a menu has been chosen for the event. Pink may have a liquor license beginning in January, and if so, they can cover our wine and beer license for us. Connie will follow up with this. Connie also met with Bank of the West and we can use their electronic credit card machine for one week. The business request letter was distributed and suggestions made. It was agreed that personal contacts work better than a mass mailing, so Foundation members are asked to brainstorm businesses that might be interested in supporting our fundraiser. Tickets are not attached to a financial donation, but recognition will be given on a plaque in the computer lab. Basket donations were discussed and donation forms distributed. Please donate one basket and find a friend to do the same if you can. Every item needs a form completed for our records. Kelley is keeping a master list so check with Kelley before creating your basket. Guests and mailing addresses are due to Celeste by the end of December. There will be an invitation stuffing party in January allowing Foundation members the ability to write a personal note on each invitation before they are mailed. Large poster signs will be distributed to schools and businesses in January.

### Grants

**Members: Lead: Cathy Bambrick,** Bob Titus

**Report:** Cathy is soliciting ideas and would like some suggestions from building principals.

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## **Nominating Committee**

**Members: Lead: John MacRae**

**Report:** No report.

## **EHS Scholarship Committee**

**Members: Mike McCloskey, Lead; Mary Gordon, Bob Titus**

**Report:** The fall Scholarship Fair is scheduled for Saturday, December 11<sup>th</sup>. Each Foundation Associate is asked to provide 2 dozen cookies, help set up and clean up.

## **New Business:**

**Revision of By Laws:** Dick and Bob are working on updating our Foundation By Laws. Once complete, they will send to the entire board for review so a vote can be taken at our January meeting. Biggest areas of update will regard membership, our new committee structure, and the section regarding School Board members serving on the Foundation.

## **Old Business:**

**Archiving:** Celeste has received a jump drive with the previous minutes and will add to our archived materials.

## **Other Business:**

The Foundation Board is asked to support the Morgan Middle School Replacement Bond with a financial donation. Donations can be sent to 'Ellensburg Schools Replacement Bond' and mailed to P.O. Box 919, Ellensburg, WA 98926.

The next meeting is scheduled for **January 5, 2011 at 7:00 am at Bar 14.**

The meeting was adjourned at 8:02 am.

Respectfully submitted,

Mary Gordon, Secretary

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Board Members: Cathy Bambrick, Kathleen Beach, David Bowen, Connie Dunnington, Paul Farris, Mary Gordon, John MacRae, Mike McCloskey, Kelley Quirk, Bob Titus, Richard Wachsmith, Dick Wedin

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