

Ellensburg School District Education Foundation

Board Meeting 🍏 Wednesday, August 1, 2012 🍏 7:00 am 🍏 Bar 14

Board Members Present: *Missy Davis, Paul Farris, Mary Gordon, Patti Gylling, Trish Perna, Kelley Quirk, Jeff Slothower, Bob Titus, Celeste Torset, Richard Wachsmith, Dick Wedin*

Board Members Not Present: *John MacRae, Mike McCloskey, Alice Jaakola*

Guests Present: *No guests*

Call to order

Meeting was called to order at 7:01 am.

Approval of agenda

Upon a motion made by Jeff Slothower and seconded by Trish Perna, the agenda was approved.

Approval of May 2012 minutes

Upon a motion made by Jeff Slothower and seconded by Celeste Torset, the May 2012 meeting minutes were approved.

Treasurer's Report- Richard

Upon a motion made by Jeff Slothower and seconded by Dick Wedin the treasurer's report was approved.

Proposed budget for 2012/2013- VOTE

Richard presented the proposed 2012-2013 budget with the following additions:

- *Education Page in the Daily Record*
 - *Dick suggested having an education page once a week in Daily Record. Paul is already working with the Daily Record on the process of creating an education page.*
- *Endowment Fund Income*
 - *This line item is intended for memorial donations. Jeff suggested having a one page sheet describing how the money will be spent. Dick advised that the ESDEF investment policy needs to be updated to include the Endowment Fund Income. Bob suggested having two targets, one for interest and the second for principal.*
- *Grant Workshop*
 - *This item was added to allow grant writers to participate in workshops.*

Upon a motion made by Jeff Slothower and seconded by Bob Titus the 2012-2013 budget was approved.

Paul Farris- Superintendent's report

- *Paul reported that the smokestack is down. The portables are placed in parking lot on the west side of the school. The EHS library is also the 8th grade office for the secretary. EHS is at capacity.*
- *Paul reported that Mr. Graf is the new Lincoln Elementary principal. He has been in the district for many years and most recently as the Assistant Principal at EHS.*
- *Celeste is creating a slideshow of EHS for Paul to present to the EHS Class of 1962 at their reunion.*
- *August 13-14 is the annual retreat for administration.*
- *Paul reported that he is more knowledgeable on the college application process since he went through the process with his daughter.*

New Business

1. Purchase of our own credit card machine- discussion
Mary informed the Board that using the credit card machine from Bank of the West is not an easy task. It was suggested to use an iPhone application to process credit cards. Some members have had experiences with the application and were apprehensive since it did not produce a paper receipt and was processed on an unknown phone. Mary is looking into purchasing a credit card machine for ESDEF.
2. Joining of American Schools Foundation Alliance- discussion
Dick reported that ASFA is a great resource for the Foundation. Many members stated that joining the ASFA would be beneficial. More information on membership will be presented at a future meeting.

Old Business

1. Staff presentation, Tuesday, September 4th
 - a. What time will we present
Paul scheduled the Board to speak at 8:30am. Mary, Kelley, Celeste and Trish will meet at 8:15am. Mary wrote the presentation speech and will read it to the staff. Bob suggested giving a presentation check to Cathy Day for the library.
 - b. Water bottles, applications
Celeste and Kelley are working on the water bottles and will deliver them. Trish will print the mini-grant applications and deliver them.

Committee Reports

1) Grants- (Bob, Patti)

- a) How can we help re-energize this committee?
Bob suggested meeting on a Saturday to pursue and complete two to three grants. Bob also suggested that each member take a portion of a grant and to have them complete it. The committee is working out options.

2) Scholarships- (Paul, Mike, Alice)

- a) Increasing scholarship opportunities for trade school applicants- how to proceed
Dick suggested setting up a breakfast meeting with business owners to give them information regarding scholarship opportunities. Mary will set up a meeting with Neal Musser to gather more information and a possible date for the meeting.

3) Associate Groups (Dick, Jeff, Kelley)

- a) Associate update- what needs to be done this fall
Liability insurance is complete. The associates will be invited to the monthly meetings.

4) Nominations- (Jeff, Mary)

- a) New Board member suggestions
Mary will talk with a potential board member by October.

5) Finance (Dick, Bob, Richard)

- a) Mini grants- how will these be structured, application update
- b) Mini grant application from Morgan- **VOTE**
The mini grant applicants are Sue Hammond and Delores Gonzalez with Morgan Middle School for \$500 for leadership groups (6th, 7th & 8th grades) to participate in CWU Challenge Course. Upon a motion made by Dick Wedin and seconded by Bob Titus, the Mini Grant for Morgan Middle School Leadership Groups was approved.
- c) National Foundation Application update

No Report

6) Fundraising (Kelley, Celeste, Missy, Trish, Paul)

- a) New tile forms- how to distribute
A suggestion was to give the EHS reunions a pamphlet regarding tiles.
- b) Sign ups for Board members and how everyone can help with the fundraiser
Information presented in October.
- c) Solicitations of prizes- starting earlier for better success
Information presented in October.
- d) Choosing a recipient
A recipient will be chosen at a future meeting. More applicants are expected after the ESD staff meeting.

7) Communications (Jeff, Mary, Alice)

- a) Parent Group and Administrative presentation
No report.
- b) Presenting at the all staff meeting in September- feedback and suggestions
Mary, Kelley, Celeste and Trish will be presenting at the staff meeting.

Next Meeting- Wednesday, October 3, 2012, 7 am, Bar 14

The meeting was adjourned at 8:12am.

Respectfully submitted,

Missy Davis, Secretary