

Ellensburg School District Education Foundation
Meeting Minutes
12/4/01

The meeting was called to order at 4:05 p.m. in Dr. Merwin's office by Dick Wedin.

Present were: Connie Dunnington, Bob Titus, Richard Wachsmith, Doug Murphy, Virginia Korté, Jerry Harris, Gretta Merwin, Erin Anderson, Dick Wedin, Mike McCloskey

Absent were: Paul Jewell, Kathleen Beach, Rebecca Bowers

Dick shared that a **bank account** and **post office** box have been set up for the foundation.

The **Articles of Incorporation were adopted** as amended to reflect a minimum of 13 directors on the board.

Election of Officers were as follows:

- President - Dick Wedin
- Vice-president - Bob Titus
- Secretary - Mike McCloskey
- Treasurer - Richard Wachsmith

Upon a motion by Bob and a second by Gretta, **the Bylaws were adopted** as amended to reflect a minimum of 13 directors on the board.

Budget:

Dick presented his first blush of a budget. The following points were discussed:

- "Restricted funds" are funds which can only be used for a pre-specified purpose such as the Morgan Auditorium.
- The title of the budget was amended to read "Operating Budget '02"
- It was agreed that separate budgets would be developed for restricted funds as necessary.
- Following a discussion of scholarship funds, it was agreed that scholarship funds would be banked as per the request of the grantor.

Budget (cont.)

- It was agreed to raise the advertising budget to \$250.00.

Upon a motion by Erin and a second by Doug, **the budget was adopted** as amended.

Publicity:

Dick indicated he will meet with Bill Kunerth of the *Daily Record* to **develop an article** for the paper announcing our

formation and sharing information with the community about our foundation.

Committees:

Upon a motion by Erin and a second by Gretta, an additional committee was added to the list in the bylaws. It shall be called the "**Grants/Scholarships Committee.**"

Committees and members are as follows:

- Allocations - Virginia, Jerry
- Finance Committee - Bob, Richard, Dick
- Fund Raising - Mike, Doug, Paul
- Nominating - Gretta, Rebecca
- Public Information - Erin, Kathleen
- Grants/Scholarships - Erin, Connie

Connie shared information about a resource who can train the directors in writing grants. She will follow-up on this offer.

Brochure:

It was agreed that Bob would get a brochure printed as soon as possible to encourage end-of-the-year giving. The following changes were suggested:

- Move the slogan to the front page
- Change "Designated Area" to "Designated Program."
- Change Golden Delicious Apple to "\$1000 or more."
- Change annual meeting to "April"
- Remove the words "Native American Tribal Groups."
- Modify the wording to read "religious/fraternal organizations."
- Remove phone number from brochure and replace with an eMail address.
- Insert a page with director information

Bob will check on an eMail address and phone options.

Terms of Initial Directors:

It was agreed that the initial directors listed below would serve for the following years:

- Dick Wedin - 4 years
- Erin Anderson - 3 years
- Gretta Merwin - Perpetuity
- Jerry Harris - 2 years
- Virginia Korté - 4 years
- Doug Murphy - 3 years
- Richard Wachsmith - 2 years
- Bob Titus - 4 years
- Connie Dunnington - 3 years
- Mike McCloskey - 2 years
- Kathleen Beach - 4 years
- Paul Jewell - 3 years
- Rebecca Bowers - 2 years

Misc:

- Doug will check with Scott Sparks of the new morning Rotary group to discuss partnering on a 12k for K-12.
- Mike will get the ball dropping on the golf ball drop

Next Meeting:

- It was agreed that meetings would be the second Thursday of each month from 4-6 p.m.
- Our next meeting will be January 10th.

The meeting was adjourned at 5:53 p.m.

Respectfully submitted,

Michael P. McCloskey
Secretary