



Ellensburg School District Education Foundation

Ellensburg School District Education Foundation
March 17, 2010
Ellensburg School District Administration Building Conference Room
4:30 PM - 6:00 PM

Board Members Present: Cathy Bambrick, Kathleen Beach, David Bowen, Dick Wedin, Mary Gordon, Kelley Quirk, Bob Titus

Ellensburg School District Staff Present: Celeste Torset

Meeting was called to order at 4:35 PM.

Approval of Minutes:

Upon a motion made by Bob Titus, second by Kelly Quirk, the February, 2010 minutes were approved.

Treasurer's Report:

No treasurer's report was provided. The January and February 2010 treasurer's reports will be presented at the April Annual Meeting. Dick Wedin stated that \$27,480 was deposited in the 5th Grade Camp account. Mary Gordon mentioned the need to set requirements for entities using our account for fund raising including receipts for donations and auction items. For the fifth grade camp, thank you notes will be sent to document the donations. The ESDEF tile brochure and the invitation to the May fundraising event will be included in the 5th Grade Camp thank you note mailer. The Lillquist Fund received an additional \$100 donation.

Correspondence:

None reported.

Committees:

Reports:

Allocation Committee

Members: Mary Gordon, Connie Dunnington

Report: No update

Finance-Insurance Committee:

Members: Bob Titus, Richard Wachsmith, Dick Wedin

Update: No update

Fund Raising Committee:

Members: Cathy Bambrick, Jeanette Williams, Connie Dunnington

Report: Update provided in the Old Business section of the minutes below.

Board Members: Cathy Bambrick, Kathleen Beach, David Bowen, Connie Dunnington, Paul Farris, Mary Gordon, Bob Haberman, John MacRae, Mike McCloskey, Bonnie Price, Kelley Quirk, Bob Titus, Richard Wachsmith, Jeanette Williams

The Ellensburg School District Education Foundation is a tax exempt 501 (c) (3) organization.
Donations are tax exempt to the extent allowed by law.



Ellensburg School District Education Foundation

Nominating Committee:

Members: John MacRae, Bob Titus

Report: Update provided in the New Business section of the minutes below.

Public Relations Committee:

Members: David Bowen, Cathy Bambrick, Jeanette Williams

Report: Update provided in the Old Business section of the minutes below.

EHS Scholarship Assistance Committee:

Members:

Report: No update

Legacy wall Committee:

Members: Kelly Quirk

Report: Kelly reported that she is updating and documenting the tile sales process. Tile sale promotion is planned for the May fundraiser and with 2010 Senior class parents.

ESDEF Website Committee:

Members: Mike McCloskey

Report: No update

Alumni Site Committee:

Members: Mary Gordon

Report: No update

Foundation Associations - Umbrella Organization:

No update

New Business:

1. Nominating Committee – Recruitment of Officers

Bob presented the slate of officers nominated for next year:

Jeanette Williams, President

Cathy Bambrick, Vice President

Mary Gordon, Secretary

Dick Wedin, Treasurer

The nominees will be presented at the April Annual Meeting.

- A. **New Board Member requests:** Jeanette Williams, via email message, proposed the nomination of Roylene Crawford for an ESDEF Board Membership. Ms. Crawford will be invited to the next meeting.

Board Members: Cathy Bambrick, Kathleen Beach, David Bowen, Connie Dunnington, Paul Farris, Mary Gordon, Bob Haberman, John MacRae, Mike McCloskey, Bonnie Price, Kelley Quirk, Bob Titus, Richard Wachsmith, Jeanette Williams

The Ellensburg School District Education Foundation is a tax exempt 501 (c) (3) organization. Donations are tax exempt to the extent allowed by law.



Ellensburg School District Education Foundation

Dick Wedin proposed the nomination of Celeste Torset for an ESDEF Board Membership. Discussion incurred about the appropriate type of membership which will include communication with the Ellensburg School District School Board about ESDEF activities. Upon a motion made by Dick Wedin, second by Kathleen Beach, Celeste Torset was approved as an individual member with the ESDEF. Celeste will keep the Ellensburg School District School Board of Directors updated about ESDEF activities.

Old Business:

B. Spring fundraiser, May 1st 7-9:00 p.m.

Cathy Bambrick provided an update about the planning of the fundraiser. She requested that Board members take the lead on fundraising activities. The following were agreed upon:

- Lead for organizing the major donor letter: John MacRae
- Lead for organizing the silent auction items: Bob Titus
- Lead for organizing the tickets and invitations: Celeste Torset
- MC/Auctioneer for the event: Mike McCloskey
- Credit Card Capability/possibility: Mary Gordon and David Bowen

Kathleen Beach offered to purchase wine at cost for the event. Celeste Torset set an April 26th deadline for ticket sales. The committee will present a formal budget for the fundraiser at the April meeting. Currently, the committee is under budget compared to last year's expenses. The event sponsor letter will be modified this year to include a tiered approach to the request such as \$25 pays for a keyboard, \$50 for a computer monitor, \$1600 for a computer station and computer. The sponsor letter will be sent to local businesses and to ESDEF Board Members to enhance ticket sales.

C. Joining Chamber of Commerce

Cathy Bambrick reported that the ESDEF is now a member of the Chamber of Commerce. The ESDEF member who will attend Chamber meetings will be the President and a back up board member will be designated.

D. Grant Writer

Cathy Bambrick reported that Margaret Nover agreed to write a grant for ESD. Margaret Nover met with Michelle Bibich about possible grant opportunities. Cathy will report to the foundation if/when Margaret begins writing a grant.

Board Members: Cathy Bambrick, Kathleen Beach, David Bowen, Connie Dunnington, Paul Farris, Mary Gordon, Bob Haberman, John MacRae, Mike McCloskey, Bonnie Price, Kelley Quirk, Bob Titus, Richard Wachsmith, Jeanette Williams

The Ellensburg School District Education Foundation is a tax exempt 501 (c) (3) organization. Donations are tax exempt to the extent allowed by law.



Ellensburg School District Education Foundation

E. Press Release – Geofit Mats and Graphing Calculators

The Public Relations Committee will draft and send a press release about the fundraiser and the 2009 donations including the GeoFit Mats and the graphing calculators before the next meeting.

F. Morgan Performing Arts

Kathleen Beach reported that MPAC spent approximately \$5000 for additional lighting for the MMS stage.

G. ESDEF Brochure – Mary Gordon

Mary reported that she has 2 new pictures, one of Ellensburg High School and one of the tile wall, for the brochure. She will print the new brochure next week.

H. Mailing List – 5 New Names from each Board Member

All board members were asked to provide five (5) new names and addresses for the fundraiser. However, after further discussion, there is no need for a mailing list as we do not mail invitations for the fundraiser. All Board members were asked to sell 15 tickets for the event. Tickets will be distributed by Celeste Torset.

Other Business:

- A. **Change Monthly Meeting Date:** Bob Titus mentioned that Jeanette Williams has a schedule conflict with the ESDEF meeting date. She can only be President of the Board for 2010-2011 if the meeting date is changed. The members agreed to move the meeting date to the first Wednesday of each month beginning in April, which is April 7th, 2010.

The meeting was adjourned at 5:35 PM.

The next meeting is scheduled for April 7, 2010, 4:30 PM at the School District Building.

Respectfully submitted,

Cathy Bambrick