



Ellensburg School District Education Foundation

Ellensburg School District Education Foundation November 18, 2009

Board Members Present: David Bowen, Dick Wedin, Kathleen Beach, Mary Gordon, Mike McCloskey, Paul Ferris, Bob Titus, Connie Dunnington, Jeanette Williams, Cathy Bambrick

activities were reported including Michelle Bihich, Principal of Morgan M...
Another check was deposited
the fitness program for the Geo
to them. Dick Wedin reported that
sponsorship agreement is in place
by Jeanette Williams and
oved.

WEDIN presented RICHARD WACHSMITH'S report, two new
a payment made by the Senior Class for approximately \$400
from Kittitas County Medical Society for \$300 to go towards
Fitness Mat project. Dick Wedin will send a thank you letter
the foundation is doing well financially. He reported that the
for the senior class but not the other groups. Upon a motion
seconded by Kathleen Beach, the treasurer's report was app

Correspondence:
None reported.

Committee Reports:
Allocation Committee
Members: Mary Gordon, Connie Dunnington
Report: No update

Finance-Insurance Committee:
Members: Bob Titus, Richard Wachsmith, Dick Wedin
Update: No Update

Fund Raising Committee: No update
Members: Cathy Bambrick, Jeanette Williams and Connie Dunnington
Report: Cathy Bambrick, Jeanette Williams and Connie Dunnington will co-chair the fundraising event.

Nominating Committee:
Members: None listed

Board Members: Cathy Bambrick, Kathleen Beach, David Bowen, Connie Dunnington, John MacRae, Mike McCloskey, Bonnie Price, Kelley Quirk, Bob Titus, Richard Wachsmith, Treasurer: Richard Wachsmith, Assistant Treasurer: Dick Wedin, Jeanette Williams

The Ellensburg School District Education Foundation is a tax exempt 501 (c) (3) organization. Donations are tax exempt to the extent allowed by law.



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Report: Bob Titus mentioned that 4 board member's terms are expiring in December. A motion was made by Jeanette Williams to nominate the following ESDEF Board Members for new three year terms: Kathleen Beach, John Macrae, Bob Titus and Dick Wedin. The motion was seconded by Mike McCloskey. The motion was approved unanimously.

Public Relations Committee:

Members: David Bowen, Cathy Bambrick

Report: David Bowen and Cathy Bambrick reported a success with public relations as the Scholarship Fair press release was written, distributed and published in the Daily Record. Some concern was raised about students from other schools attending. Concern was also raised about the times posted in the release because it wasn't clear that once the breakout sessions occurred, the actual open scholarship fair portion of the event was over. Next year the release will include more specific information about the schedule of events.

EHS Scholarship Assistance Committee:

Members:

Report: The Scholarship Fair went well. The attendance was lower this year at approximately 60 students. Discussion incurred about holding a mini scholarship fair in March to assist students with local applications including offering mentoring opportunities. Discussion incurred about the IPOD incentive prize for this event; it was decided that the IPOD was in the ESDEF budget so a motion was not needed to approve the expenditure.

Legacy wall Committee:

Members: Kelly Quirk

Report: No update reported. Discussion incurred about the wall including the limited amount of wall space available. Three hundred copies of the brochure have been distributed but an electronic version is needed to place on the website. Discussion incurred about the original copy, the file format and the need to update the brochure. Mary Gordon volunteered to develop a new brochure. Discussion incurred about the lack of marketing for the tiles and the possibility of placing a picture of the wall and tile on the webpage.

ESDEF Website Committee:

Members:

Report: Mike McCloskey reported the website is up to date. Discussion incurred about putting approved meeting minutes. All agreed it was ok as long as it is kept current.

Alumni Site Committee:

Members: Mary Gordon

Report: Mary Gordon reported on Class Creator.com which is a service that costs \$90 per year. Mary reviewed all pertinent information about Class Creator.com. Cathy Bambrick referred

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everyone to the August minutes for a detailed description of Class Creator.com. Discussion incurred about the site and the features including ease of use and PayPal for fundraising. A motion was made to officially sign up for class creator.com for the EHS Alumni Website by Connie Dunnington; Bob Titus seconded. Kathleen Beach added that Mary Gordon manage the site. The motion was approved.

Foundation Associations - Umbrella Organization:

Need sponsorship agreements with all but the Senior Class Parent Group. Valley View Parent Group should be removed because they formed a PTA. All other school parent groups should have insurance so need an agreement with ESDEF.

Agreements in place last year: FBLA, Lincoln Parents, Senior Party Parent Group, Mt Stuart Parent Group and the Booster Club.

New Business:

1. School Needs – Principals:

Discussion incurred about the current priority needs at Morgan Middle School. Principal Bibich explained the need for a second computer lab which would include 30 computer stations (hardware, software, cables, tables, chairs) for the students at a total cost of \$35,000. She also mentioned that room 207 is available and is already wired for the lab. The students at MMS achieved tremendous writing scores on the WASL last year and having additional computer access would only improve the writing opportunities and test scores. Other MMS needs include maintenance funds for the health and fitness department. After receiving and implementing the PEP Grant, there was no money allocated for ongoing maintenance and replacement of the PE equipment which is approximately \$7500 -\$15,000 per year. Finally she reported the Math Department needs graphing calculators for classrooms as some students cannot afford to purchase these calculators. They would need approximately 30 per classroom at a total cost of \$3,000. Dick Wedin suggested MMS complete a mini-grant for calculators. Discussion incurred about the annual meeting and fundraising event including possibly choosing the computer lab as the focus of the fundraising event.

2. Web Update – Minutes, Membership List:

Mike reported the web page is up to date and to let him know when updates are needed.

3. Spring Fundraiser:

Cathy, Connie and Jeanette volunteered to be on the fundraising committee. It was suggested that a press release for the Geofit fund raiser be provided to advertise last year's event in conjunction with a 'save the date' for the next fundraiser.

Old Business:

Board Members: Cathy Bambrick, Kathleen Beach, David Bowen, Connie Dunnington, Paul Farris, Mary Gordon, Bob Haberman, John MacRae, Mike McCloskey, Bonnie Price, Kelley Quirk, Bob Titus, Richard Wachsmith, Treasurer: Richard Wachsmith, Assistant Treasurer: Dick Wedin, Jeanette Williams



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- A. **Ellensburg School District grant application and writing process:** Cathy Bambrick reported that Margaret Nover will be attending the next meeting to discuss grant writing in general including what ESDEF should have in place before engaging in grant writing activities.
- B. **Geofit Equipment:** No update related to purchase of the equipment. Connie Dunnington volunteered to let ESD Physical Education staff know that there is more money donated (\$300).
- C. **Recognition of top 10% of students in the state in conjunction with recognition of top 10% in the senior class:** Mary Gordon reported that discussion incurred about the relationship between the High School and ESDEF related to scholarship night. EHS staff like our idea of a unified application process. Other items of discussion included the length of the scholarship night, grouping all scholarships and a total monetary award received by each student so each student only walks up to receive an award one time. EHS staff would like ESDEF's role to be supportive. They also suggested we consider reinstating the scholarship mentoring program. They agreed to announce the top 10% of the students in the state this year.
- D. **Other Business:** David Bowen indicated that the Vice President position is vacant and needing to be filled. David Bowen nominated Jeanette Williams. Mike McCloskey seconded the motion. The motion was unanimously approved.
- E. **Other Business:** Mary Gordon requested ESDEF send flowers to Celeste as she has had hip surgery. She received unanimous approval.
- F. **Other Business:** Dick asked if it was possible to bring Junior Achievement to the Ellensburg School District. Junior Achievement would require students to travel. Michelle Bibich is exploring this option for MMS and will report back to ESDEF when she has more information.

The next meeting is scheduled for December 16th, 2009, 4:30 PM at the School District Building.

Respectfully submitted,

Cathy Bambrick

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Ellensburg School District Education Foundation

Unrestricted Funds

	Oct 2009 Actual	10 months 2009 Actual	Annual 2009 Budget	Variance
Cash Receipts				
Tile sales	\$210	\$1,365	\$1,800	-\$435
Donations	0	0	200	-200
Annual meeting	0	8,562	3,300	5,262
Insurance	0	1,000	1,000	0
Interest	50	591	750	-159
Admin fee on restricted funds (1%)	0	0	250	-250
Miscellaneous	0	0	100	-100
Total Cash Receipts	260	11,518	7,400	4,118
Cash Disbursements				
Tile costs	0	956	1,250	294
Mini-grants	0	50	2,500	2,450
Special projects	0	670	1,000	330
Annual meeting	0	2,629	490	-2,139
Insurance	0	920	1,000	80
State / Federal filing fees	0	0	10	10
Supplies	0	41	200	159
Postage and post office box	70	112	250	138
Printing	0	811	300	-511
Website	0	35	150	115
Scholarship fair	0	0	150	150
Miscellaneous	0	0	100	100
Total Cash Disbursements	70	6,224	7,400	1,176
 Excess of Receipts over (Disbursements)	 \$190	 5,294	 \$0	 \$5,294
 Beginning Bank Balance - 1/1/09		 16,058		
Ending Bank Balance - 10/31/09		21,352		
 Less Outstanding Obligations				
Mini-grants approved		236		
Special projects approved		5,000		
Tile cost (estimated @ \$40 each plus \$400)		520		
Total Outstanding Obligations		5,756		
 Net Unrestricted Funds Available - 9/30/09		 \$15,596		

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Restricted Funds

	Oct 2009 <u>Actual</u>	10 months 2009 <u>Actual</u>
Cash Receipts		
Grants	\$0	\$0
Schaake strings music program	0	0
Cissell Music Scholarship	0	0
Lillquist scholarship	0	9,987
Wahle scholarship	0	50
EHS Senior Party 2009	0	0
Miscellaneous	0	0
Total Cash Receipts	<u>0</u>	<u>10,037</u>
 Cash Disbursements		
Grants	0	0
Schaake strings music program	1,798	14,785
Cissell Music Scholarship	0	1,000
Lillquist scholarship	0	465
Mt Stuart Outdoor Nature Study Area	0	540
EHS Senior Party	0	0
Admin fee (1%) transferred to unrestricted	0	0
Miscellaneous	0	0
Total Cash Disbursements	<u>1,798</u>	<u>16,790</u>
 Excess of Receipts over (Disbursements)	<u><u>-\$1,798</u></u>	-6,753
 Beginning Bank Balance - 1/1/09		<u>56,146</u>
Ending Bank Balance - 10/31/09		<u><u>\$49,393</u></u>

Detail of Restricted Funds

Morgan Performing Arts Center	\$6,927
Morgan Middle School Special Education Technology	50
Mt Stuart Outdoor Nature Study Area	1,672
Excellence in education thru music	7,289
Schaake strings music program	79
Cissell Music Scholarship	5,222
Lillquist Scholarship	23,137
Wahle Scholarship	5,017
EHS Senior Party	0
Total Restricted Funds	<u><u>\$49,393</u></u>