



Ellensburg School District Education Foundation

Meeting Minutes

October 21, 2009

Present: David Bowen, Jeanette Williams, Bob Titus, Bonnie Price, Kelly Quirk, Connie Dunnington, Dick Wedin, Cathy Bambrick

Meeting was called to order at 4:40 PM.

Approval of Minutes:

Upon a motion made by Bonnie Price, seconded by Bob Titus, the June 2009 minutes were approved.

Treasurer's Report:

Dick Wedin presented the financial report. Upon a motion by Connie Dunnington and seconded by Jeanette Williams, the treasurer's report was approved.

Correspondence:

None reported

Committee Reports:

Allocation Committee

Members: Mary Gordon, Connie Dunnington

Report: Connie Dunnington reported that Brian Hagbo is working on purchasing the geomats with the funds raised last spring; Connie will ensure he has access to the funds.

Finance-Insurance Committee:

Members: Bob Titus, Richard Wachsmith, Dick Wedin

Update: No Update

Fund Raising Committee:

Members: VACANT

Report: No Update

Nominating Committee:

Members: VACANT

Report: Decided to remove the 2 prospects from the recruitment list as they have not responded to our requests for membership.

Board Members: Cathy Bambrick, Kathleen Beach, David Bowen, Connie Dunnington, Paul Farris, Mary Gordon, Bob Haberman, John MacRae, Mike McCloskey, Bonnie Price, Kelley Quirk, Bob Titus, Richard Wachsmith, Treasurer: Richard Wachsmith, Assistant Treasurer, Dick Wedin, Jeanette Williams

The Ellensburg School District Education Foundation is a tax exempt 501 (c) (3) organization. Donations are tax exempt to the extent allowed by law.



Ellensburg School District Education Foundation

Public Relations Committee:

Members: David Bowen, Cathy Bambrick

Report: Public relations met during the previous month to discuss the overall PR strategies and have agreed to send a press release for the scholarship fair.

EHS Scholarship Committee (name changed from assistance to committee):

Members: Mike McCloskey, David Bowen, Bonnie Price

Report: The scholarship fair is November 14th, from 10:00 AM – 12:30 PM at Ellensburg High School. The Committee met last week and plans are in place for the event. Bonnie Price mentioned that donations of cookies are needed for the event. A question arose about the need for funding. There is \$150.00 in the budget for the event.

Legacy wall Committee:

Members: Kelly Quirk

Report: Kelly reported that she processed 4 new tile orders. Dick printed and distributed new brochures.

ESDEF Website Committee:

Members: Mike McCloskey

Report: No Update

Alumni Website Committee:

Members: Mary Gordon

Report: No Update; Discussion incurred about moving the Foundation web link from the ESD parent page to the home page.

Foundation Associations - Umbrella Organization:

EHS Senior Party:

Questions were raised about fundraising for the senior party including the funds raised at the Gorge last summer. During Senior Parent Night, it was mentioned that \$16,000 was raised via the Gorge and the CWU Surplus Sale. Other school groups participated in the Gorge fundraising so the money will be distributed to several different school groups. Connie Dunnington will check with Diana Tasker and Mary Gordon to get the status of the funds. It was discussed that the foundation's 501C3 was used to qualify for the event. The funds need to be tracked closely by the foundation.

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New Business:

- A. **Mini Grants:** Dick Wedin stated that the mini grant process was dropped a few years ago because there wasn't enough money or interest. Dick suggested the foundation reinstate the mini grant program without any dates or deadlines so teachers can apply when they need the funds. Dick reviewed the mini grant section of the website and edited the deadline section. Bob Titus stated that since the mini grant program is an existing program we don't need to review the changes on the website. Dick Wedin made a motion to reinstate the mini grant program without specific dates and times for application. Bob Titus seconded. The mini grant program was approved to be reinstated with a removal of the date and time requirements.
- B. **School District Participation in the ESDEF:** Discussion occurred about having representation from the Ellensburg School District. Bob Titus reviewed the discussion that incurred at the June meeting with Paul Farris and the importance of getting feedback from administration for our ideas, projects or concerns before approaching schools. Paul was supportive of our request and was committed to being a part of this foundation. The group discussed having the school principals attend our meeting to have an interactive discussion about the foundation and about the needs of schools in the district. Dick suggested we invite a principal to our next meeting. David Bowen agreed to meet with Paul Ferris to let him know that we will be corresponding with the principals and the school board. He also agreed to send letters to the school principals and school board members.

Old Business:

- A. **Scholarship Night:** no update. Discussion incurred about the previous meeting where Mary Gordon agreed to speak with Mr. Ellersik about Scholarship Night. An update is expected at the next meeting.
- B. **Grant Writer:** Discussion incurred about having a grant writer and grant writing in general. Margret Nover was mentioned as possibility attending the next meeting to provide structure related to grant writing in general to get us started. Cathy Bambrick will invite Margret to the next meeting to have a general conversation about grant writing processes.

The next meeting is scheduled for November 18th, 2009, 4:30 PM at the School District Building.

Respectfully submitted,

Cathy Bambrick

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Ellensburg School District Education Foundation Restricted Funds

	<u>Sept 2009 Actual</u>	<u>9 months 2009 Actual</u>
Cash Receipts		
Grants	\$0	\$0
Schaake strings music program	0	0
Cissell Music Scholarship	0	0
Lillquist scholarship	1,250	9,987
Wahle scholarship	0	50
EHS Senior Party 2009	0	0
Miscellaneous	0	0
Total Cash Receipts	<u>1,250</u>	<u>10,037</u>
Cash Disbursements		
Grants	0	0
Schaake strings music program	6,500	12,987
Cissell Music Scholarship	0	1,000
Lillquist scholarship	0	465
Mt Stuart Outdoor Nature Study Area	540	540
EHS Senior Party	0	0
Admin fee (1%) transferred to unrestricted	0	0
Miscellaneous	0	0
Total Cash Disbursements	<u>7,040</u>	<u>14,992</u>
Excess of Receipts over (Disbursements)	<u><u>-\$5,790</u></u>	-4,955
Beginning Bank Balance - 1/1/09		<u>56,146</u>
Ending Bank Balance - 9/30/09		<u><u>\$51,191</u></u>

Detail of Restricted Funds	
Morgan Performing Arts Center	\$6,927
Morgan Middle School Special Education Technology	50
Mt Stuart Outdoor Nature Study Area	1,672
Excellence in education thru music	7,289
Schaake strings music program	1,877
Cissell Music Scholarship	5,222
Lillquist Scholarship	23,137
Wahle Scholarship	5,017
EHS Senior Party	0
Total Restricted Funds	<u><u>\$51,191</u></u>

Ellensburg School District Education Foundation

Unrestricted Funds

	Sept 2009 Actual	9 months 2009 Actual	Annual 2009 Budget	Variance
Cash Receipts				
Tile sales	\$100	\$1,155	\$1,800	-\$645
Donations	0	0	200	-200
Annual meeting	0	8,562	3,300	5,262
Insurance	0	1,000	1,000	0
Interest	51	541	750	-209
Admin fee on restricted funds (1%)	0	0	250	-250
Miscellaneous	0	0	100	-100
Total Cash Receipts	151	11,258	7,400	3,858
Cash Disbursements				
Tile costs	0	956	1,250	294
Mini-grants	0	50	2,500	2,450
Special projects	0	670	1,000	330
Annual meeting	0	2,629	490	-2,139
Insurance	0	920	1,000	80
State / Federal filing fees	0	0	10	10
Supplies	0	41	200	159
Postage and post office box	0	42	250	208
Printing	3	811	300	-511
Website	0	35	150	115
Scholarship fair	0	0	150	150
Miscellaneous	0	0	100	100
Total Cash Disbursements	3	6,154	7,400	1,246
Excess of Receipts over (Disbursements)	\$148	5,104	\$0	\$5,104
Beginning Bank Balance - 1/1/09		16,058		
Ending Bank Balance - 9/30/09		21,162		
Less Outstanding Obligations				
Mini-grants approved		236		
Special projects approved		5,000		
Tile cost (estimated @ \$40 each plus \$400)		440		
Total Outstanding Obligations		5,676		
Net Unrestricted Funds Available - 9/30/09		\$15,486		