

Ellensburg Education Foundation

Minutes 12/7/16

Present: Dick W. Noreen, Mike McCloskey, Mary Gordon; Linda Graf, Michele Cawley, Deb Gauck, Lowell Murphree, Jeff Slothower, Paul Farris

Excused: Trish Perna, Chelsey Loeffers, Jim Gylling, Patti Gylling

Minutes – moved to approve by Lowell, seconded by Linda, passed

Superintendent Report – Paul is orienting to community groups in 7 minute presentations regarding the Ellensburg School Districts. Updates include: late start which provides consistency, chrome books, facility planning committee including full elementary schools, replacing grandstands on the football field, and Morgan renovation. EHS bond ends 2021.

Foundation meeting with School Board – to be rescheduled 1/10 or 1/17 6 p.m. Planning meeting to be scheduled.

Treasurers Report – Dick emailed his report. He is preparing a budget for 2017 and will present it in January. Dick sent solicitation letters to former school superintendents. He received a check for \$100. Don May has not billed for the computer as yet. Mike reported that Morgan may be using the Morgan Performing Arts fund for a spot light which is not included in the renovation.

Correspondence - Mary received an email from the nurse at EHS thanking us for a Caring Cupboard donation. Mary will forward the email.

Mini-grant revisions – Jeff presented the revisions and a discussion followed. Deb will email Jeff her suggestions. We discussed due dates. There was consensus that the applicant should have one year to complete the project. Michele suggested that we give one free ticket to the annual fundraiser to each grant recipient so the person can share with guests how the mini-grant helped students. Jeff will send the revisions prior to Christmas.

Grant workshop – Deb reported on the committee's work. Lowell investigated sharing the cost of the on-line subscription costs. CWU and the Ellensburg library are not interested. The committee suggests that if there is a "substantial number" of participants at the grant writing workshop, the foundation will pay \$29 for a 30 day subscription to the on-line service. The grant writing workshop will be advertised through an email sent by Paul Farris to district staff and an article in the district newsletter. The training is planned for February 2017.

Publicity – Michele suggested that she submit an article in mid-January to the family page of the Daily Record. The article will include information on the mini-grant programs and applications, fundraising, and grant writing workshop. Mary suggested a presentation at a school board meeting which will provide information to the public.

Fundraiser – Mary – We need balloon prizes valued at \$10 or more. There is \$100 for decorations. Michele shared that she and Linda are working on table decorations that will provide information on our programs. Deb is working on the grand prize. Mary shared that the sponsor deadline is NOW. We need items for the silent auction. She asked that board members review the mailing list for invitations to avoid duplication. Mary and Michele already responded. Mary will ask Trish to resend the list. We will stuff envelopes after the January board meeting. Please arrange to stay after the meeting if you are able. Mary said we hope to raise \$10,000 but she thinks \$20,000 is possible. Linda asked for pictures and Mary will send the file to her. Michele suggested using Copy Cat for printing. Mary noted that this requires a board member who is a CWU employee.

Program – Linda & Michele - Our goal is for the audience to understand what we do with their donations. Linda and Michele suggested that we have 1-2 speakers who were grant recipients. It was suggested that Jeff S. speak about the musical instrument donation program.

By-laws – Jeff is working on revisions to include a way to make decisions via email. This should be ready for the January meeting.

Estate Planning – Dick is continuing to get addresses to contact former teachers and administrators. He plans to send letters every fall.

Board Members – Jeff suggested adding Maureen Rust, 1976 EHS grad, CWU faculty to the board. Moved by Jeff, seconded by Linda. Passed. Jeff will invite her to the January meeting.

Adjourned at 7:44 am.

Submitted by,

Michele Cawley