

**ELLENSBURG SCHOOL DISTRICT EDUCATION FOUNDATION  
OCTOBER 5, 2016**

**Board Member Attendance**

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Michele Cawley | <input checked="" type="checkbox"/> Linda Graf        | <input checked="" type="checkbox"/> Mike McCloskey |
| <input checked="" type="checkbox"/> Paul Farris    | <input checked="" type="checkbox"/> Patti/Jim Gylling | <input type="checkbox"/> Lowell Murphree           |
| <input checked="" type="checkbox"/> Deborah Gauck  | <input checked="" type="checkbox"/> Chelsey Loeffers  | <input checked="" type="checkbox"/> Trish Perna    |
| <input checked="" type="checkbox"/> Mary Gordon    | <input checked="" type="checkbox"/> John MacRae       | <input type="checkbox"/> Jeff Slothower            |
|  |   | <input checked="" type="checkbox"/> Dick Wedin     |

**Guest Attendance:** Noreen Norfleet

**Call to Order:** The meeting was called to order at 6:45 AM.

**1. Rotating Secretary:** Mary will be the rotating secretary for November.

**2. Approval of September Minutes:** Dick moved to approve the September meeting minutes and Jim seconded. The motion carried.

**3. Superintendent's Report:** All MMS students received their Chromebooks, funded by the technology bond. Renovation of the MMS roof is almost complete. Construction and renovation of MMS will be complete by spring 2018. The Class of 2022 will remain at EHS during spring 2018. MMS had a grades 6/7 open house on September 29 and will have a grade 8 open house on October 12.

**4. Treasurer's Report:** Dick will report at the November meeting. Dick recommended that the ESDEF transfer \$61.10 from the Annual Fundraiser 2014 Bookmobile restricted account to the unrestricted account; and close the Annual Fundraiser 2014 Bookmobile restricted account. Jim moved to approve and Mary seconded. The motion carried.

**5. Communications/Correspondence:** The ESD School Board thanked the ESDEF for funding the 2016 Fifth Grade Camp. The ESDEF will establish an email account; all emails will be forwarded to a Board member. Board members signed thank you cards for Bob, Missy, and Richard.

**6. Progress on Goals**

6.1. Re-write the mini-grant program: The committee will report at the November meeting.

6.2. Schedule time with school board to share about the Foundation: Jeff has contacted Heather Hazlett to schedule a time.

6.3. Grant writing: The committee will report at the November meeting.

6.4. Public relations: Trish distributed ESDEF water bottles to elementary school staff; she will also distribute them to developmental preschool, MMS, and EHS staff.

6.5. Develop procedure notebooks for major activities of the Foundation: The committee will report at the November meeting.

**7. Superbowl Kick-off Event:** Mary distributed procurement packets and asked members to add businesses they will solicit to the procurement list. The procurement letter lists the “ESDEF grant fund” as the fundraising cause; Deb asked if it could list projects aligned with the strategic plan. Members were in favor of listing “ESDEF grant fund”.

**8. New Business**

8.1. Scholarship fair: The scholarship fair will be held on October 10. Mike requested that members donate water and snacks.

8.2. Mini-grant request: The Kittitas Environmental Education Network (KEEN) requested \$1,450 to provide “Late Start Mondays Outdoor School” scholarships for ten low-income elementary school students. Members asked Mike to email the KEEN Director and ask: a) how the request amount was calculated; b) how low-income students would be identified; and c) if KEEN had secured funding from other organizations.

Dan Patton from Mt. Stuart requested \$500 for books distribution to students. Jim moved to approve this request and Michelle seconded. The motion carried.

8.3. Tile sales: There were six recent sales. Patti and Jim will set up tile tables at key basketball games.

8.4. Setting time limits on restricted funds: Dick will report at the November meeting. Dick will develop an endowment solicitation letter to send to past administrators and key staff.

8.5. Amending bylaws to allow for non-official audits of the books: Dick will report at the November meeting.

**9. Other Business:** None.

**Adjournment:** The meeting was adjourned at 7:45 AM. The next meeting is November 2.

Respectfully submitted,

Deborah Gauck