

Ellensburg School District Education Foundation
Board Meeting - Wednesday, May 2, 2018 - 6:45am – iHop Restaurant

Board Member Attendance:

Tor Blaisdell
Michele Cawley
Amy Cziske
Deborah Gauck
Mary Gordon
Linda Graf
Mike McCloskey
Lowell Murphree
Mike Nollan

Noreen Norfleet
Brandon Robertson
Maureen Rust
Jeff Slothower
Dick Wedin

Absent:

Dan Shissler
Stacy Sleigh-Layman

Meeting was called to order at 6:45 a.m. by President Mike McCloskey.

Minutes approval

The April 4, 2018 minutes will be amended as discussed. Jeff made motion to approve the corrected minutes; Michelle seconded. Motion passed.

Treasurer's report (Dick Wedin)

Preliminary balances (as of April 10):

Checking	\$33834.00
Money Market	\$4309.25
Unrestricted	\$29463.40
Restricted	\$54143.93
Edward Jones	\$81123.27

Plus \$45,000 transferred to Edward Jones as follows: \$20,000 into a CD, \$25,000 into investment funds.

Storms bequeathal

According to the Storms estate attorney, a check in the amount of approximately \$840,000 will be issued shortly and mailed to Jeff Slothower for deposit. Proceeds from this account will be used to fund annual scholarships. Dick noted there is \$7300 of unclaimed scholarship money from a previous Storms scholarship sitting in a school district account. That amount will be re-awarded during the current scholarship cycle.

Superintendent's report (Mike Nollan)

- Joanne Duncan has been selected to take John Graf's place as principal at Lincoln Elementary School. She currently assistant principal at Lincoln and Mt. Stuart schools. The school district is still working out the assistant principal for both sites next year, as splitting it is not ideal.
- The school board is in the planning process for the new bond and will have the package put together and ready to go for a vote in November.
- Hiring has focused on needs among at-risk and special education students, with two new SpEd teachers recently hired. There have been an unusually low number of retirements and resignations this spring.
- An EBDP (Emotional Behavior Disorder Program) is being developed at Mt. Stuart to meet current needs.

- The EHS Business Director and Activity Director are fielding all requests for club fundraisers. The school district is determining what funding is possible for emerging engineering clubs such as KidWind and Robotics.
- Spring testing is underway through May, 5th grade camp is coming up, and the San Juan field trip was a success.
- The Morgan Middle School renovation project is on track for having the 8th graders move back from the high school before the start of school.

Communications/Correspondence

Mike circulated a thank you note from Christine Roux's high school English class for the mini-grant funding of their trip to a performance at Seattle Repertory Theatre.

Caring Cupboard

Mary reports all is going well.

Old Business

- Website RFP: Jeff received three responses to his RFP. One from Yakima was eliminated due to cost. Under consideration is a web designer (who designed the website for Youth Services of Kittitas County) recently moved to Australia, and Debbie Holbert, a local graphic designer (designer of the Kittitas County Court Advocates website). The former quoted \$1800 to design a website that does not allow for 3rd party transactions, and Jeff has concerns about follow-up communication. Ms. Holbert (Keigh Design) bid \$3000 for the initial design and \$50/hour for any follow up work. This is a non-profit rate and includes two hours of training for a board member willing to update the site. Her website proposal includes 3rd party payment capability, Spanish translation, a private password protected portal for board members, and the ability to launch the new site to coincide by the new school year. Of the two proposals, Jeff recommends Keigh Design. Tor moved to accept the Keigh Design proposal, Dick Wedin seconded. Motion passed.
- The meeting with the school board is scheduled for June 1, 5:30 p.m., venue TBD.
- Mike and Amy attended the Yakima County Youth Awards and brought back ideas for starting a similar program in Kittitas County. The first planning meeting is scheduled for Monday, May 7, 3:30 at Morgan Middle School, room A348.

New Business

- Welcome to our newest board member, Kirk Holmes. Kirk has lived in Ellensburg since 2000. His wife is the secretary at Lincoln Elementary. Kirk works for Perteeet Civil Engineering. Previously he spent 29 years in public service. Welcome Kirk!
- Stacy Sleigh-Layman reluctantly submitted her resignation, due to personal conflicts that preclude her ability to devote time to the board. Mike regretfully accepted her resignation.
- Mary noted that launching a new website is a good time for establishing a brand and a logo. She will follow up on some ideas for developing a logo.
- Caring Cupboard recently received a request for funding from Scott Robertson, a 4th grade teacher at Mt. Stuart school. He is seeking funding to outfit members of the Elite Eagles club in professional dress. All agreed the request does not meet the intent of the Caring Cupboard mission. Mary will suggest Mr. Robertson submit a mini-grant for this request in the next cycle.
- Mike read an email from mini-grant recipient Jason Eng, who foresees leftover

funding from his Robotics grant and is requesting guidance on how the ESDEF would like to see the funds used. Lowell will reach out to him directly; Mike will put it on the June agenda to revisit.

- Dick requested approval to transfer 10% (or \$2078) of the 2018 Superbowl fundraiser gross into the Educational Trust, per the terms of the endowment. Tor so moved, Mary seconded. Motion passed.
- In order to avoid last minute scrambles for insurance certificates, and because the Kittitas County Event Center (KCEC) is the only venue that requests them, Dick proposed sending KCEC a list of all organizations covered under the ESDEF insurance coverage for ongoing reference. All agreed.
- Starting with the June 6 meeting, the ESDEF will meet at 6:45 a.m. on the first Wednesday of each month (September – June) at the Palace Café.
- Mike will send out a Doodle Poll to determine the date and venue for the summer retreat. It will be set after July 1 in order to include the new superintendent.

Other Business

- Mike, Kirk, and Amy will bring new fundraising ideas to the retreat.
- Deb and Lowell are conducting a grant writing workshop later this month.

Meeting adjourned at 7:45 a.m. The next regular meeting of the ESDEF is scheduled for Wednesday, June 6 at 6:45 a.m., Palace Café.

Submitted by Maureen Rust, Secretary.