

Ellensburg School District Education Foundation
Board Meeting - Wednesday, February 3, 2021, 6:45 AM – Zoom

Board Members Present:

Michele Cawley Deborah Gauck Mary Gordon	Jinger Haberer Mike McCloskey Lowell Murphree Brandon Robertson	Maureen Rust Dan Shissler Dick Wedin
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Board Members Excused: Tara Brown

Board Members Absent: None

Guest Attendance: None

Welcome and Call to Order: Mike called the meeting to order at 6:47 AM.

Approval of January Minutes + Retreat Minutes: Maureen moved to approve the January 6, 2021 Board meeting minutes and the January 15, 2021 Retreat minutes. Dick seconded the motion; motion passed unanimously.

Treasurer’s Report: By email, Dick reported that Grebb, Johnson, Reed & Wachsmith prepared the January 31, 2021 and 2020 financial statements. Assets as of January 31, 2021 were:

- General checking: \$34,883
- Storms payment account: \$66,900
- Edward Jones accounts: \$1,385,513
- Net assets, restricted: \$1,432,947
- Net assets, unrestricted: \$54,349
- Total net assets: \$1,487,296

January activity included Caring Cupboard expenses. Re: 2021 budget, Dick reported that without Super Bowl revenue, he projects a shortfall of \$4,640. We have cash in the general checking account to cover this, as well as in the Edward Jones CD account. In addition, the annual fundraising letter has raised \$2,900 so far.

Superintendent’s 5 Minute Update: Jinger reported that tours for the new elementary schools will begin in February/March, on Thursdays. With new OSPI guidelines on band/choir practice, students can use masks to cover instruments and for singing. Re: mental health professional. The District posted the position, but there were no applicants. It is looking at piloting tele-mental health services in two schools. There is no state funding for mental health services and limited funding for nursing services; this is on the radar screen for legislators.

Committee Reports/Activities

- **Caring Cupboard:** Mary reported that she and Tara had their busiest week ever last week, fulfilling 1-2 requests per day. They purchased items for a lice problem at Mt. Stuart, and for winter clothes.
- **Youth Awards:** Mike reported that nominations are due February 12th.

- **Website:** Mary reported that Stipe credit card processing is working. The company that built the website is keeping it updated. Mary renewed our domain name. Maureen asked if we can include a link to projects funded? Dick will send project information to Mary to upload; she will also add project photos. Maureen offered to help with this. Dick also suggested having a financial/investments tab on the webpage.
- **Strategic Planning Update:** Maureen reported that the next step is to schedule a meeting to develop the annual plan. Mike added that we also need to schedule our summer retreat to address strategies for the next school year.

Old Business

- **NSFA Conference:** Maureen will attend the National School Foundation Association conference in February.
- **Newsletter:** Mary suggested emailing a quarterly newsletter to donors/others, and mailing it to selected parties. The Board needs to start collecting emails. We can also put the newsletter in District offices.
- **Solicitation Letter:** Mike reported that all annual fundraising letters have been mailed. Dick is developing a spreadsheet of donors.

New Business:

- **FaceBook:** Mary will add information about the Youth Awards and mini-grants once awarded.
- **Mini-grant Awards:** Board members presented the following mini-grant proposals:

	1	2	3	4
BOARD MEMBER	APPLICANT Mary	APPLICANT Brandon	APPLICANT Lowell	APPLICANT Maureen
DATE RECEIVED	1/20/2021	1/13/2021	1/20/2021	1/10/2021
NAME(S)	Jeff Treadwell	Katy Cavanaugh	Effany Martinson	Juli Hamilton/Cawley
POSITION	Teacher	3rd grade teacher	Developmental Pre-school teacher	Early Learning Coordinator
PHONE	925-8181 925-8182	925-7316 509-856-6042	963-1428 509-823-3394	509-306-1740 Michele 360-888-4687 Juli
EMAIL	jeffrey.treadwell@esd401.org	katy.cavanaugh@esd401.org	effany.martinson@esd401.org	juli.hamilton@esd401.org michele4earlylearning@gmail.com
BUILDING	Excell	Valley View	Developmental Pre-school	District wide
PROJECT	Digital Camera & accessories for Film class	iPads As a Tool for Learning (8 iPads)	Home resources - beducational tools	Book distribution to children birth through 5
# OF STUDENTS IMPACTED	all Excell students	22/year x 7 years	35-40 children	500
AMOUNT	\$865	\$1200 - \$1800	\$1,000	\$1,250
BLDG SIGNATURE	yes	yes	yes	yes
TECH SIGNATURE	n/a	yes	n/a	n/a
APPROVED/DENIED				
AMOUNT APPROVED				
FUNDING SOURCE				

- Digital camera and accessories: Mary suggested upping the amount to \$900 to include taxes. Mary moved to approve the request, Michele seconded the motion, motion passed unanimously. The award will be distributed from the unrestricted and technology funds.
- iPads: Mary suggested adding AppleCare for 2 years, upping the amount by \$350 (to \$2,150). Dick moved to approve the request, Mary seconded the motion, motion passed unanimously. The award will be distributed from the unrestricted and technology funds. Jinger will check to see if the School Board needs to approve this, as the amount is over \$2,000. Jinger said if we can connect technology requests to COVID, we can use District COVID funds.

- Developmental preschool home resources: Dick moved to approve the request, Mary seconded the motion, motion passed unanimously. The award will be distributed from the literacy fund.
- Book distribution: Maureen moved to approve the request, Dick seconded the motion, motion passed unanimously. The award will be distributed from the unrestricted, literacy, and/or Louise Strange funds.

Michele will change the language on the application to say Supervisor signature, not Building signature. Mary, Brandon, Lowell, and Maureen will email applicants about their awards.

Communications Plan: Lowell will outline this, and would like help.

Join Washington Non-Profits: Dick reported that the cost is \$50. Mary moved to approve the request, Brandon seconded the motion, motion passed unanimously.

Nominating Committee: Brandon will develop an officer slate. The Board will vote on the slate in April.

Annual Meeting 4/7: Mary suggested inviting principals, parent groups, School Board members, District administration, grantees, and donors. Mike will work on invitations. The meeting will be recorded.

Future Planning Meeting: Maureen will send a Doodle poll.

Adjournment: Mike adjourned the meeting at 7:43 AM. The next regular Board meeting will be March 3, 2021 at 6:45 AM via Zoom.

Submitted by Deborah Gauck, Secretary