

Ellensburg School District Education Foundation

Board Retreat Minutes • Friday, July 12, 2024 • 8:00 a.m.
MMS Principal's Office

Present: Mike, Dick, Mary, Maureen, Troy, Marvin
Absent: Michelle Bibich

Mike called the meeting to order at 8:07 a.m.

OPENING AGENDA ITEMS

- Welcome and Call to Order
- Approval of June minutes: Mary moved to accept the minutes as written, Dick seconded. Motion passed.

UPDATES

- **Financial Update** – Dick reported all is on track and looking good.
- **Rolling out Stovall Scholarship** – Mike reported that after some minor wordsmithing at Bill Stovall's request the application is good to go.
- **Advertising LEA**
 - Fall email to staff (Mike)
 - Reminders at the BBQ (along with Stovall opportunity)
 - Troy will remind principals to promote among staff

Note: Haley Naboychik sent a report and slides for her 2024 award

REVIEWS

- **Caring Cupboard Procedures** – Mary distributed the following and explained how they are used:
 - reimbursement forms used to deliver items to schools
 - insert explaining no-cost eye exam and pair of glasses from Valley Vision
 - ESDEF contributes \$40 per pair; student picks frames of choice
 - Balance is now at \$19,000. Past supplies purchased include beds, clothing, school supplies, food for counselors' offices, hygiene packs.
 - Donna Grassel is now organizing the holiday Giving Tree
 - Joe Bufi is the new counselor at Ida Nason Aronica ES

NEW BUSINESS:

- **Re-establishing social gathering with school board:** Troy will work on determining a fall date for a social gathering with the school board members, perhaps in the Teanaway Room at the Palace.
- **Presenting to school board:** Presentations planned for early October 2024 and early February 2025.
- **Welcome Back BBQ** will be held Friday, September 20.
 - Revisit food notes from 2023 and adjust according to leftovers.
 - Mike and Marvin will be tents and ask staff to bring theirs, too.
 - Mike and Marvin will get together to nail down plans
 - Randy Acker will head up BBQs and cooks
 - Food order made through food services
 - Tables from community schools (Randy)
 - Tablecloths, tape, and serving spoons (Maureen)
 - Plates and cutlery from Costco who?

- Games: corn hole, bocci, bubble machines, giant ConnectFour (Maureen will check on game availability from CWU OPR; Mike will check with David Rolfe (Recreation and Sport Management at CWU).
- **CWU Scholarship** – Mike/Dick: \$1300 raised at CWU student car fundraiser but no direction for funds. ESDEF will use as seed money for ongoing ESDEF scholarship intended for students pursuing post-graduation trade / tech school training, such as the local heavy equipment school. Mike will add a separate section to the unified scholarship form specific to Voc Ed and will asked affiliated staff to promote. This scholarship will be funded by board member donations and an allocation from the annual fundraiser.
- **Matthew's Children's Fund** – Dick **What did we decide to do with this?**
 From Henry Douvier-Johnston email dated 6/26/24: *I wanted to circle back with you on the Matthews Children's Foundation grant that we have available to apply for. CASA put in an application for the December application cycle and they were awarded \$1,000 -- Sandy came by today to get the check and take a photo.*
The next application deadline is coming up on August 30 and it really is an exceptionally simple process in the overall scheme of things. I'm fairly certain if we tailored the grant request for \$1,000 to fund the Caring Cupboard portion of ESD's mission, we'd be a shoe-in to receive the grant on this next cycle.
The application information and FAQ's can be found here:
<https://matthewsaurora.com/solutions/marketingolutions/matthews-childrens-foundation/>
If you do decide to move forward, just let me know so I can write a letter of recommendation and work with you to complete my portion of the application.
- **Board Recruitment Brainstorming** – Mike will follow up with David Rolfe at CWU. Cara Marrs has indicated interest in the future. Keep eyes out for sponsors and fundraiser helpers.
- **Facebook posts:** Will add to monthly agenda. Mary will add Marvin as a FB administrator.
- **Additional fundraising ideas:** Takeovers at Cornerstone Pie (new owners), and Iron Horse. Potentially November 11, National Education Day?

BOARD ROLES:

<u>Michelle</u>	<u>Marvin</u>	<u>Mary</u>	<u>Mike</u>	<u>Maureen</u>	<u>Dick</u>
• LEA Grants	• Facebook • BBQ Chair	• Vice-Pres. • Caring Cup'rd • Website	• President • Scholarships • Youth Awards	• Secretary • Staff Relations	• Treasurer • Tile Wall • Insurance
SUPERBOWL KICK-OFF ROLES					
• Check-in/Out • Auction Procur.	• Auction Procur.	• Chair • Auction Procur.	• Emcee • Games • Auction Procur.	• Meal • Auction Procur.	• Facilities • Auction Procur.

CONCLUSION

- Adjournment: Meeting adjourned at 5:47 p.m.

Next meeting: Tuesday, September 10, 2024, Morgan Principal's Office, 5:15 p.m. (Mike will be slightly delayed; Mary out of town).

Michelle Bibich • Marvin Douvier-Johnston • Mary Gordon •
 Mike McCloskey • Maureen Rust • Troy Tornow • Dick Wedin